



# EDITHBURGH PROGRESS ASSOCIATION

MINUTES OF MEETING HELD TUESDAY 14<sup>th</sup> MAY 2024

at Edithburgh Institute



MEETING OPENED: 7pm

## ACKNOWLEDGEMENT OF COUNTRY

- PRESENT:** Stan Szczypiorski (Chairperson), Glen Furler, Shirley Thompson, Sarah Witt, Damien Thomas and Joan Bannon
- APOLOGIES** Keryn Dawes, Mick O'Connell and Nola O'Connell
- VISITORS**
- CONFLICT OF INTEREST**

Chairperson, Stan Szczypiorski, reminded all Committee members of their requirement to disclose any conflict of interest and to provide accurate details of the relevant interest to the Committee prior to consideration of that item on the agenda.

Stan Szczypiorski declared a conflict of interest in relation to the seeking of sponsorship by Edithburgh RSL and Bowling Club.

Shirley Thompson declared a conflict of interest in relation to the seeking of a donation by Edithburgh Golf Club.

Sarah Witt and Damien Thomas declared a conflict of interest in relation to the seeking of sponsorship by Edithburgh Sports and Community Club.
- PUBLIC GALLERY** nil
- CONFIDENTIAL ITEMS** nil
- CONFIRMATION OF MINUTES #35 (14/05/2024)**

**moved:** Glen Furler **seconded:** Joan Bannon  
**That the minutes of Edithburgh Progress Association's meeting, held on Tuesday 9<sup>th</sup> April 2024, as circulated, be taken as read and confirmed as a true record.** **CARRIED**
- BUSINESS ARISING**
  - Frames for Duplicate Jetty Signs**

Administration Officer, Cathy Glazbrook, will request that Ford McCarthy and Associates retrieve the invoice from the frames previously built by MJ Welding & Marine Fabrication and ask them to requote in order to establish the current cost of duplicating them.



**8.2 Council Response to Pool Sign Request**

Chairperson, Stan Szczypiorski is awaiting a response from Yorke Peninsula Council as to how to progress this initiative.

The Tidal Pool Sub-Committee will evaluate the response and seek to simplify rules posted at the pool entry on a busy and confusing sign.

**8.3 Disabled Parking in Front of IGA**

Councillor O'Connell has sought clarification from Yorke Peninsula Council, however it was strongly felt that there needs to be appropriate disabled parking at various locations across the town.

**8.6 Fish Works Building Status**

Yorke Peninsula Council is under the impression that it's still scheduled for demolition this month.

**8.6 Review of Action List**

See updated list

**4. REPORTS****9.1 Caravan Park Working Group**

(Stan Szczypiorski, Mick O'Connell, Glen Furler)

February and March saw growth in both revenue and occupancy, however April was down on both compared to last year. It was noted though that last year Easter was in April.

Construction of the new staff amenity and storage building will begin on 20<sup>th</sup> May 2024.

The ensuite upgrades will begin in the next few weeks.

A new trial system for annual site licence holders' gate code is being implemented and will be closely monitored as it progresses.

Managers, Sarah Witt and Damien Thomas, have initiated a gift pack program with the purchase of new caravans in Adelaide. An invitation to local business owners to participate is being extended.

**9.2 Finance Report**

(Stan Szczypiorski, Mick O'Connell)

The Finance Report/s were distributed prior to the meeting.

Progress remains in a strong financial position with funds up by \$491,000 since 2021.

It was noted that the constitution clearly states that a significant portion of its purpose is:

- ✓ *to promote an active interest in the welfare and progress in the Township of Edithburgh and surrounding district.*





Manager, Damien Thomas, generously offered to print the Market minutes at the Caravan Park.

**9.6 Arts Group**

(Damien Thomas)

Rick Hutchinson will work with the *Day at the 'Burgh* Committee to find a suitable solution to combine music and art for the event on 16<sup>th</sup> November 2024.

**9.7 Tourism and Events Committee**

(Nola O'Connell, Shirley Thompson, Sarah Witt and Joan Bannon)

A shout out for feedback and expressions of interest will be placed in the June edition of the *Coo-ee* to identify those who may be interested in taking part in a Christmas parade. It was suggested that the event occur as part of Carols by the Sea and be preceded by a twilight market. Feedback is to be received at [progress@edithburgh.org.au](mailto:progress@edithburgh.org.au) by the end of July. Administration Officer, Cathy Glazbrook, will reach out to Ben Braund of Light Church to seek cooperative support.

As convenor of last year's public Christmas display, Shirley Thompson noted that the purchase of additional decorations should be considered.

**9.8 Edithburgh Museum**

It was reported that additional volunteers have enabled the museum to open from 10am until 4pm seven days a week.

**9.9 Edithburgh Institute**

nil

**9.10 History Group**

nil

**9.11 Tidal Pool**

(Glen Furler)

It was noted that the absence of ends reaching the shore on the shark barrier net needs to be addressed at the next installation, both physically and via an education campaign.

**9.12 Edithburgh Parks and Gardens Committee**

nil

**9.13 Friendship Group**

nil



**9.14 Councillor's Report**

(Councillor Mick O'Connell)

Councillor Mick O'Connell attended a meeting with members of the Institute Committee and Council staff to discuss maintenance requirements. The most immediate is to change the water supply to mains as per government regulations.

Ian Yarrow, Operations Manager, Yorke Peninsula Council will make a site visit in July when both Councillor O'Connell and Keryn Dawes will be available.

The shark barrier net has been removed and is now in storage. Some modifications will be required prior to reinstallation later in the year but in general the feedback has been positive. Chris Johnson will present his video record of its use at the upcoming Council meeting on Wednesday 22<sup>nd</sup> May.

**9.15 Constitution Change Recommendations**

(Glen Furler)

Glen Furler has been working steadily to review the current constitution and will meet with Chairperson, Stan Szczypiorski to discuss.

**5. CORRESPONDENCE IN****10.1 Maddy Pulling, Executive Assistant to Director of Development Service, Yorke Peninsula Council – re: Access Advisory Working Party**

*“Further to the quote details you have provided, it would be great if you (or a Progress representative) could attend the meeting to answer any questions the Working Party may have with regards to the project. It would also be helpful if you could come prepared with what percentage the Edithburgh Progress are willing to financially contribute towards the project. Noting the quote you provided is \$6,500.”*

\*The next meeting is scheduled for 1.30pm on Monday 22<sup>nd</sup> July 2024

**10.2 Anna Sande via Mick O'Connell**

Asking Progress to support the reprint of 'Flora: Living Treasure of the Yorke Peninsula' a 200 page book highlighting plants and trees of southern Yorke Peninsula. Additional information forwarded to Committee members.

**#37 (14/05/2024) moved: Joan Bannon****seconded: Glen Furler**

**That Edithburgh Progress Association support publication of this book by paying for its printing in return for reimbursement following sales.**

**CARRIED****10.3 Ian Yarrow, Operations Manager, Yorke Peninsula Council**

*“I inspected the shelter at Edithburgh and have marked up a photo I took.*

*I believe it would be best to install a section of path as shown in blue and have people enter between the two bollards I have circled in red. This is the closest entrance to the area from the car park.*

*If it was to go as originally scoped, then people in wheelchairs would be accessing via an access road that is currently chained closed.*



*The option I have shown is 15m long so by 1.5m wide will give an area of 22.5m<sup>2</sup>. If the rates from the Progress Association quote are used, then this would equate to \$1912.50 – much cheaper than the original quote.”*

*\*email forwarded to Committee*

#### **10.4 Troy Goldsworthy, Nutrien Harcourts, Minlaton**

*“My vendor of the property I’m selling which I’m sure you’re familiar with asked me to reach out to the Edithburgh Progress Association (EPA). [14 Edith Street, Edithburgh, SA 5583 - House for Sale - realestate.com.au](https://www.realestate.com.au/property/14-Edith-Street-Edithburgh-SA-5583)*

*Knowing EPA’s involvement with accommodation business with the caravan park we feel like a centrally located property in the heart of the town with the obvious accommodation potential as well as gallery capability and/or a meeting place would be well suited to EPA should you be considering expansion.”*

*\*email forwarded to Committee*

#### **10.5 Department for Infrastructure and Transport, Administrative Support, Regional North and Outback, Road Transport via Mick O’Connell**

*“Thank you for your email dated 28 February 2024 regarding the narrow road and traffic volume from Edithburgh to Yorketown, St Vincent Highway.*

*The Department advises that on 1 November 2023, St Vincent Highway was inspected and confirmed that the road is narrow in some sections and the road shoulders have deteriorated.*

*While there are no current plans to widen this road, I am pleased to advise that the Department will undertake targeted shoulder re-sheeting works at various locations, particularly on the curved sections between Lake Fowler Road and Edithburgh where the seal narrows. This work is expected to be completed by the end of June 2024 subject to other priorities that may arise across the arterial road network.*

*Please be assured that the Department’s maintenance contractor will continue to undertake fortnightly maintenance loop inspections on St Vincent Highway to ensure that it remains in a safe condition for all road users.*

*Should your constituents notice any hazards on the road network, I encourage them to contact the Department’s 24-hour Traffic Management Centre on 1800 018 313 for issues requiring immediate attention. Calling this number to directly report an issue allows for the operator to ask for clarification and will result in a timely investigation and corrective action where required.”*

## **11. CORRESPONDENCE OUT**

### **11.1 Twilight Rhythm and Blues Letter of Support**

### **11.2 John Weekley Regarding Amphitheatre Proposal**

Letter from Chairperson, Stan Szczypiorski, reporting on discussions at April Progress meeting and raising some thoughts and concerns to be addressed in due course.

### **11.3 Yorke Peninsula Council Regarding ‘No Glass’ at Tidal Pool Signs**

Letter from Chairperson, Stan Szczypiorski, seeking cooperation in installing clearer signage.



**11.4 Telstra – Concern Regarding Unreliable Digital Connectivity**

Letter from Chairperson, Stan Szczypiorski, to Telstra conveying the community's frustration at the frequency of mobile phone dropouts.

**Moved: Glen Furler**

**Seconded: Sarah Witt**

**That correspondence received be accepted as presented and correspondence out be endorsed.**

**CARRIED**

**12. GENERAL BUSINESS****12.1 Annual Home Office Allowance for Administration Officer**

Cathy Glazbrook, Administration Officer, has now been back with Edithburgh Progress Association for over a year and requested that an annual payment be made to cover costs such as paper, envelopes, toner, stamps and similar. It was agreed that an invoice be sent for payment and relevant accounts be set up in future to streamline the process where appropriate.

**12.2 Video Showing of Shark Barrier Net by Chris Johnson**

Chris Johnson will show his video to Yorke Peninsula Council at Minlaton Council Chambers on Wednesday 22<sup>nd</sup> May. Progress Committee members are most welcome to attend in support.

**12.3 Yorke Peninsula Council Volunteers Morning Tea**

Stan Szczypiorski and Joan Bannon stated their intention to attend Yorke Peninsula Council Volunteers' Morning Tea on 21<sup>st</sup> May 2024 at 10.30am.

**12.4 Effective Communication in Sub-Committees**

Frustration was expressed at the sometimes-disjointed communication between sub-committee members and the need to develop an effective method.

**12.5 Opening of Edithburgh Sports and Community Club**

Community members are invited to the opening of Edithburgh Sports and Community Club on Sunday 2<sup>nd</sup> June at 2pm. To help maximise benefit to the community, sponsorship is being sought for various equipment with a range of levels on offer, each with associated acknowledgement. It should be noted that Sarah Witt and Damien Thomas, members of the Club, declared a potential conflict of interest, and while they remained in the room, they did not partake in decision making.

**#38 (14/05/2024) moved: Glen Furler**

**seconded: Shirley Thompson**

**That Edithburgh Progress Association sponsor Bronze Level of \$10,000 toward gym equipment and accept naming rights for the medical room.**

**CARRIED**

**12.6 Donation Request Toward Purchase of Mower for Edithburgh Golf Club**

Edithburgh Golf Club are aiming to purchase a suitable mower at a cost of \$29,499. Discussion uncovered that the particular 'cut' required was unique in the community and there wasn't an option to share with another organization. They are planning a number of events to fundraise. Shirley Thompson, as an Edithburgh Golf Club member, declared a conflict of interest, and while she remained in the room, did not partake in decision making. It was noted that the ability to keep the course neat and well mowed would benefit the entire community.



**#39 (14/05/2024) moved: Glen Furler seconded: Damien Witt**  
**That Edithburgh Progress Association make a \$10,000 donation toward the purchase of a mower suitable for use at Edithburgh Golf Club. CARRIED**

**12.7 Edithburgh RSL / Bowling Club Request for Sponsorship**

The coexisting clubs have a number of projects that require funding and are seeking sponsorship as a way of achieving the needed financial resources. As an Edithburgh Bowling Club member, Chairperson, Stan Szczypiorski, declared a conflict of interest and left the room.

**#40 (14/05/2024) moved: Glen Furler seconded: Shirley Thompson**  
**That rather than an annual sponsorship, that Edithburgh Progress Association donate a sum of \$5,000 to Edithburgh RSL toward their renovation and \$1,000 sponsorship to Edithburgh Bowling Club. CARRIED**

Chairperson, Stan Szczypiorski, returned to the meeting.

Administration Officer, Cathy Glazbrook, will notify all relevant organisations of Progress's decision on donations / sponsorship and collate the necessary information to facilitate same.

**12.8 Professional Grant Writer, Tessa Colliver**

Chairperson, Stan Szczypiorski, is working with Tessa Colliver to collate the necessary information for future grant writing to ensure that all information is on file.

**13. CLOSURE at 10.03pm**

**Signed as a true and correct record on Tuesday 11<sup>th</sup> June 2024**

**Stan Szczypiorski | Chairperson**  
**Edithburgh Progress Association Incorporated**

**Future meetings:**

- 11<sup>th</sup> June 2024
- 9<sup>th</sup> July 2024
- 13<sup>th</sup> August 2024
- 10<sup>th</sup> September 2024
- 8<sup>th</sup> October 2024
- 12<sup>th</sup> November 2024
- 10<sup>th</sup> December 2024

