

8.4 Review of Sub-Committees

A review of who is on each sub-committee and what the groups' intended purpose is needs to be undertaken. It's believed that work was done on Terms of Reference for each sub-committee a few years ago. Administration Officer, Cathy Glazbrook will retrieve any associated documents and forward to Chairperson, Stan Szczypiorski so that available information can be collated prior to next meeting at which any missing information can be sourced.

8.5 Developing a Tourism Sub-Committee

Several Committee Members have expressed an interest in developing a Tourism Sub-Committee. Many email and Facebook message tourism inquiries came in during the holiday season and a well-resourced visitor office would encourage visitors to stay longer and spend more. Encouraging visitors to use Edithburgh as a base to explore the region is ideal. Facilitating these ideals is yet to be discussed fully.

8.6 Updated Website

In the absence of Caravan Park Managers, Sarah Witt and Damien Thomas, it was difficult to gauge their thoughts about what has been done so far, its feel and look. Their feedback will need to be sought in order to move forward.

8.7 Emergency Assembly Point at the Caravan Park

CFS Captain, Leith Smith, agreed that this was a priority and promised to follow up with Managers Sarah Witt and Damien Thomas. An assembly point is marked on the caravan park map but if this remains the best location appropriate signage needs to be installed to make it easy for everyone to locate.

8.8 Review of Action List

Many items were able to be crossed off the list or at least progressed.

9. REPORTS**9.1 Caravan Park Working Group**

(Stan Szczypiorski, Mick O'Connell, Terry Wendelborn)

Caravan Park Working Group Chairperson, Mick O'Connell made a verbal report and will forward his written report to Progress Committee Members following the meeting.

Three quotes have finally been received for the construction of the staff amenities, storage, and garage facility. Lengthy discussion took place as to how it should be funded: cash or loan. Pros and cons were carefully considered, and it was decided that given the healthy



financial position of Progress that it should be paid out of existing funds.

#20 (13/02/2024)

moved: Mick O’Connell **seconded: Michael Trainer**
That Edithburgh Progress Association accept the quote from ‘Dunlop Build and Construct’ at a cost of \$158,950 (including GST) to be paid from existing cash funds. CARRIED

This year the annual caravan park walk-around and barbeque with Annual Site Licence holders will be held on a Saturday with the aim of it being a more convenient time to catch up with people and create positive relationships. It was suggested that perhaps the walk-around could take place six monthly with the barbeque remaining an annual event.

The agreements for Annual Site Licences, permanent residents and caravan storage have been reviewed and will go out for feedback soon, after which some minor adjustments may be made.

Lack of water pressure in the park remains a problem about which Caravan Park Manager, Damien Thomas, continues to seek advice to find a long term solution.

In response to the Residents’ Representative request, the age to begin charging for child guests will increase from 2 years to 5 years. Acknowledgement was made that this would have minor financial repercussions.

#21 (13/02/2024)

moved: Glen Furler **seconded: Michael Trainer**
That no charge for child guests be made until they reach the age of 5 years. CARRIED

Caravan Park Managers Sarah Witt and Damien Thomas are volunteering on the Yorke Peninsula stand at the *Let’s Go Caravan and Camping Show* at Wayville Showground over the weekend and then will take a week of annual leave. Kym and Louise Stone will relieve them during that period.

Various forms are being updated for clarity and simplicity.

The changed arrangements of employment of Edithburgh Caravan Park Managers as direct employees rather than contractors means that all caravan park employees are now employees of Edithburgh Progress Association. Draft conditions of employment have gone out to Caravan Park Working Group members for their review and will then go to SA Parks for legal advice. The current employment period will be until 10th March 2025 and may then be renegotiated.

9.2 Finance Report

The Finance Report/s were distributed prior to the meeting. Figures continue to substantiate a strong financial position.

A concern was raised regarding the specific detail in some budget lines. This is most likely due to unintentional communication shortfalls but in order to promote complete transparency Nola O’Connell will meet with Ford McCarthy and Associates to ensure accuracy in all records. Some budget lines (for example the Clydesdale Sculpture Fund and Jetty 150th Anniversary Event Fund)



need to be closed following the appropriate redistribution of remnant monies.

9.3 Day at the 'Burgh

(Terry Wendelborn)

The focus remains on *Twilight Blues* for the time being.

9.4 Coo-ee

(Shirley Thompson and Keryn Dawes)

More advertisers have come on board and Coobowie Progress Association have contributed additional articles.

Adequate proof reading is a priority.

9.5 Edithburgh Market

(Joan Bannon)

The December Christmas Market was extremely successful with a visit from Santa and goodie bags for the children.

January was slow but the February Market was better. A return to 1pm close was decided upon as it tends to be quiet after lunch.

The addition of Devonshire teas are being considered; either someone coming in to run it or the organising group managing it between them.

It was requested that a group of volunteers come in to help put Edithburgh Progress Association's name on all equipment, perform a stock take and return it to storage.

While some processes, such as the market map developed at the time of the Jetty 150th Anniversary celebration, have streamlined processes, Market Manager, Joan Bannon would benefit from some additional assistance.

9.6 Arts Group

(Joan Bannon)

Rick Hutchinson is going to organise a meeting of interested people.

9.7 Events Committee

(Nola O'Connell)

Once the remnant funding from last year's projects has been clarified thought can be given to future events later in the year.

9.8 Edithburgh Museum

(Keryn Dawes)

Unfortunately a volunteer shortage has lead to restricted opening hours.

Participation at Edithburgh Market has been strong.



9.9 Edithburgh Institute

(Keryn Dawes)

A new air conditioner, partly funded thanks to AGL Wattle Point Wind Farm Community Grants, has been installed.

Some minor maintenance works are required prior to the planned painting of both the Institute and public toilet facility. Council are supportive in ensuring this is done and the Committee are hopeful that Progress will raise their financial contribution in view of the unavoidable increased cost.

Letters of remorse have been received from the perpetrators of last year's vandalism incident. The Committee have responded appropriately and indicated that they will likely be called upon at some stage in the future to volunteer their time in recompense.

Planning for the Edithburgh Institute 150th Anniversary in 2026 has begun.

Ongoing investigation into required preparatory works, such upgrades to power and water supply, for a kitchen upgrade continue.

9.10 History Group

(Keryn Dawes)

The recording of volunteer stories is being planned.

A large sign is still to go up at the cemetery along with interpretive signage at the Clydesdale horse sculpture. Signs are also planned for the previous site of the Clan Ranald anchor, fish works and several other significant locations. It's likely that additional budget funds will be required. These signs can be linked up via appropriate historical walking trails.

9.11 Tidal Pool

(Keryn Dawes)

The Vacswim program was again very successful even though it's much shorter than it once was. \$900 was invested in equipment at our local surf shop to support the program. The residual funds will be spent in appropriate storage to ensure it's adequately protected for future use.

It seems that larger signage asking patrons not to take glass into the pool area is required since people seem to ignore the significant risk to pool users should glass be broken into the pool.

Taking on a huge commitment of time, Chris Johnson takes on the responsibility of visually checking the shark barrier net twice per day. To date the only casualty has been a cormorant. Professional divers will check the net monthly, with the first check already successfully completed.

An area of handrail has rusted through and needs remediation. As this is Council's responsibility, Councillor Mick O'Connell will raise this with them.



9.12 Edithburgh Parks and Gardens Committee

(Keryn Dawes and Terry Wendelborn)

Not a lot is currently going on given the time of year.

The big wooden picture frame is deteriorating quite quickly with the wheels in particular requiring attention. Keryn Dawes kindly offered to follow this up along with ensuring that it's added to Council's list of assets.

9.13 Friendship Group

(Keryn Dawes)

The Friendship Group generally meets at 2pm in the Supper Room. A \$2 donation contributes to room hire and other expenses. Eighteen people attended the last meeting to hear Di Griffiths speak about the history of the jetty.

The next gathering will be the *Mad March Tea Party* on Wednesday 6th March at Location Café at 2pm. Purchase your own selection of food and drinks and wear a fancy hat.

Wednesday 3rd April will be at Light Church hosted by Jo Minks, of *Nourished by Jo*, with an Easter theme. Bring a friend!

9.14 Councillor's Report

(Councillor Mick O'Connell)

The swimming barrier net has been installed and is working well. Chris Johnson is monitoring it daily. The first monthly dive company inspection was very positive.

The business appointed to complete the external painting of Edithburgh Institute has withdrawn. John Braund has managed to obtain a replacement quote which is slightly higher and is seeking support from Progress for the additional cost.

An application for funding to upgrade the corner of Panfry Terrace and Blanche Street / Sultana Point Road intersection by moving it north has been submitted to improve safety.

The Local Government Association has funded a submission to the state government seeking additional funding to maintain and upgrade jetties. A filmed segment including interviews with Mayor Darren Braund, Councillor Mick O'Connell and jetty users has been released to highlight the integral part jetties play in vibrant regional communities.

9.15 Constitution Change Recommendations

(Michael Trainer)

Chairperson Stan Szczypiorski and Michael Trainer will meet shortly to discuss potential changes and a timeline.



10. CORRESPONDENCE IN

10.1 Mike and Alli Purdy – feedback regarding Carols by the Sea

"We are currently discovering the Yorke Peninsula as part of our travels around Australia. We had the pleasure of visiting the friendly community of Edithburgh for 3 nights and were lucky enough to be there at the time of the Carols by the Sea.

What a wonderful community event. The atmosphere with the food vendors and live music was fantastic and we were absolutely blown away by the choir and musicians with their renditions of the Christmas carols. The sense of community was very evident to us as 'outsiders'.

As we will be travelling around on our own for Christmas this year, it was lovely to be part of your community's celebration. We thoroughly enjoyed our stay in your lovely, friendly, and very welcoming community and wanted to pass on our appreciation to the Progress Association for all that you do for your vibrant little community."

Forwarded via email to Committee members and Light Church

10.2 Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council – Grant Application for Diving Platform to Proceed: Progress Co-Contribution

During the most recent Yorke Peninsula Council meeting, 13 December, Elected Members endorsed for staff to proceed with a Growing Regions Program grant application for the Edithburgh Dive Stairs project.

This project will replace the northern access stairs which as we know were decommissioned earlier this year due to their poor condition. It is proposed to construct new access stairs with platforms at different heights to assist divers with entering and exiting the water, 'living seawalls' artificial reef panels attached to a passive weight under the water, as well as signage. This is all intended to create a diving/snorkelling attraction that lives up to the wonderful marine life for which Edithburgh is famous, and help bring visitors to the town – as well as improving usability and safety for locals of course.

During the Council meeting, Elected Members discussed the possibility of seeking a contribution toward the project from Edithburgh Progress Association, and so I have been asked to contact EPA and enquire about the possibility. The exact cost of the project will not be known until we are successful with a grant application and go through a tender process. However the costings we are using for the grant application bring the total for the project to \$788,210 (with Council endorsing a co-contribution of 30% as is required under the Growing Regions grant program).

It is completely up to Progress if you wish to offer a contribution, which would only apply if and when Council was successful with a grant. That said, could I ask that you please consider whether you would be willing to make a financial contribution toward the Edithburgh Dive Stairs project as an agenda item at an upcoming Edithburgh Progress Association meeting?

I am happy to provide additional information if required."

#21 (13/02/2024) moved: Keryn Dawes

seconded: Glen Furler

Edithburgh Progress Association agrees to contribute \$10,000 toward the Yorke Peninsula Council Diving Platform Project should the grant application be successful. CARRIED

10.3 Kath Haddow, Bakehouse Arts and Crafts – Thank You

Bakehouse Arts and Crafts expressed their appreciation for being able to print their fliers on the Progress copier/printer. They supplied their own paper.



10.4 Local Government Association of South Australia

Save our Jetties campaign – forwarded to Committee Members

10.5 SA Power Networks Community Grants – Lauren McSkimming, Executive Assistant to the Director Corporate and Community Services, Yorke Peninsula Council

Information regarding the opening of these grants up to \$5,000 on 4th March 2024 to 14th April 2024 – forwarded to Committee Members

Michael Trainer volunteered to assist with grant writing and Chairperson Stan Szczypiorski will approach Kate Martin for her assistance. It was suggested that the lighting of the horse sculpture precinct would be an appropriate project.

10.6 Chloe Brown, Accountant, Yorke Peninsula Council – Budget Planning

Last call for Progress Association budget requests for the 2024/25 financial year. Chairperson, Stan Szczypiorski and Vice-Chair Mick O'Connell suggested the need for the storage/staff amenity shed at the Caravan Park

11. CORRESPONDENCE OUT**11.1 Stephen Goldsworthy, former Operations Manager, Yorke Peninsula Council**

Thank you to Goldy on his retirement for all the support he has offered over the years to Edithburgh community.

11.2 MVSJ – Bronwyn Carson

Verification of Edithburgh Progress Association office bearers

11.3 Surf Life Saving SA

Requesting parts for AEDs

11.4 Congratulations to Roger Hogben and John Edwards

Regarding Yorke Peninsula Council's support of their proposed Vietnam Walk from Edithburgh to Coobowie from Chairperson, Stan Szczypiorski

#22 (13/02/2014) Moved: Mick O'Connell

Seconded: Keryn Dawes

That correspondence received be accepted as presented and correspondence out be endorsed.

CARRIED

12. GENERAL BUSINESS**12.1 Painting of Institute**

Progress formerly agreed to make a contribution of \$4,500 toward the painting of the Institute, including the public toilets, however costs have risen, and the Institute Sub-Committee are now requesting a contribution of \$6,000 to meet the additional cost.

#23(13/02/2014) moved: Nola O'Connell

seconded: Glen Furler

That Edithburgh Progress Association contribute \$6,000 toward the external painting of Edithburgh Institute and public toilet facility.

CARRIED



12.2 Sponsorship Request for Dev Lights Up 2024

The anticipated budget for this increasingly popular event in 2024 is in the vicinity of \$15,000. SOS YP (Stamp Out Suicide Yorke Peninsula) are requesting a contribution from Progress of \$5,000 which will cover the cost of most of the hire equipment. (email request was forwarded to Committee Members by Chairperson, Stan Szczypiorski)

#24(13/02/2024) moved: Keryn Dawes

seconded: Mick O'Connell

That Edithburgh Progress Association contribute \$2,500 toward the 2024 Dev Lights Up event.

CARRIED

12.3 Assets Register

The existence of an Edithburgh Progress Association Assets Register was raised. Edithburgh Caravan Park has a comprehensive list of what belongs to Progress that is located at the Park. It was suggested that further to that each sub-committee come up with their own list of assets by the end of the 2024 year.

12.4 Street Lighting

It was mentioned that the solar bud lighting on trees in the town centre looks fantastic and the addition of more could potentially be another SA Power Networks Community Grants project.

12.5 Bushfire Safer Precinct

Questions were again raised about the location of the Edithburgh football / community club in relation to the Bushfire Safer Precinct. Administration Officer, Cathy Glazbrook was asked to resend the previous email sent by Yorke Peninsula Council Senior Compliance Officer, Phil Herrmann regarding this matter.

12.6 Information Bay

It was asked whether an information bay would be beneficial to the community. Others questioned whether its maintenance and updating was an ongoing burden Progress wanted to bear. A suggested solution was a QR code added to signage that directed inquiries to the town website.

12.7 Pedestrian Safety

A member of the public raised concern for the safety of pedestrians, particularly children, entering or leaving the playground due to haphazard parking and deterioration of the original clearly defined path.

Potential solutions included:

- ✓ Pathway around the playground fence needs to be clearly defined so cars don't cross it.
- ✓ As the original, gravelled footpath surface has deteriorated over time it now needs to be reformed in to a solid, even surface with suitable topping, for example gravel or paving.
- ✓ Install a 'NO PARKING' sign on the vehicle gate access.
- ✓ 90° parking only in the recessed area.
- ✓ Individual parking spaces in the recessed area clearly defined and for 90° parking only.
- ✓ Cars only (no trailers or vans) permitted to park in this space.

**To be added to March agenda for discussion regarding action.*

12.8 Telstra Tower Issue

Nothing further has been heard since November.



12.9 Fisherman's House

Potential projects may be limited due to the condition of the building and the resultant cost. Its future is unknown.

13. CLOSURE at 10.12pm

Signed as a true and correct record on Tuesday 12th March 2024

Stan Szczypiorski | Chairperson
Edithburgh Progress Association Incorporated

