



EDITHBURGH PROGRESS ASSOCIATION

MINUTES OF MEETING HELD TUESDAY 12th DECEMBER 2023

at Edithburgh Institute



MEETING OPENED: 7:35pm

ACKNOWLEDGEMENT OF COUNTRY

1. **PRESENT:** Stan Szczypiorski (Chairperson), Michael Trainer, Keryn Dawes, Glen Furler, Sarah Witt, Damian Thomas, Nola O'Connell, Mick O'Connell and Cathy Glazbrook (minute taker)
2. **APOLOGIES** Shirley Thompson, Joan Bannon and Terry Wendelborn
3. **VISITORS** Roger Paterson was briefly at the meeting in order to very generously present a donation of \$500 to Progress. His thoughtful contribution is received with much appreciation.
4. **CONFLICT OF INTEREST** Chairperson, Stan Szczypiorski, reminded all Committee members of their requirement to disclose any conflict of interest and to provide accurate details of the relevant interest to the Committee prior to consideration of that item on the agenda.
5. **PUBLIC GALLERY** nil
6. **CONFIDENTIAL ITEMS** nil
7. **CONFIRMATION OF MINUTES #15 (12/12/2023)** moved: Michael Trainer seconded: Glen Furler
That the minutes of Edithburgh Progress Association's meeting, held on Tuesday 14th November 2023, as circulated, be taken as read and confirmed as a true record. **CARRIED**
8. **BUSINESS ARISING**
 - 8.1 **Day at the 'Burgh**
Nothing new to report.
 - 8.2 **Lighting for the Clydesdale Sculpture and Clan Ranald Anchor**
Richie Tape of Richie Tape Electrical had a lengthy discussion with Mick and Nola O'Connell regarding solar lighting solutions with some innovative options floated. Once pricing has been confirmed a quote will be provided. It was suggested that Roger Paterson's kind donation could perhaps be put toward its purchase.

Concern was expressed regarding the artist's sign about the sculpture being too low for some viewers to comfortably read and whether some other presentation of the information would be advantageous. It is a project that the History Group has considered, and they'll work



with the Jetty 150th Anniversary Committee to develop a mutually acceptable outcome.

Addressing concerns about liability should someone injure themselves somehow related to the Clydesdale sculpture, it was clarified that once gifted to Yorke Peninsula Council it becomes their responsibility. Various methods of deterrent to stop people climbing on it were discussed but it was acknowledged that to make the most of its presence that it needed to be openly accessible for photographers.

8.3 Future Installation of Pump Track

Stan Szczypiorski had a lengthy discussion with Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council, regarding the potential site of a potential future pump track. The project will require a significant commitment from Progress with research into probable longevity of interest, analysis as to whom the target market is (local / visitor), return on usage benefit vs cost before even looking at zoning and funding.

Support for a survey with data collected at the Caravan Park was widely expressed, not only for this particular project but also for other potential community attractions. Others mentioned were a nature play area, putt putt golf and a dog park.

Mick O'Connell volunteered to investigate Ardrossan Progress Association's recent experience in installing their pump track.

8.4 Frames for Duplicate Jetty Signs

We're awaiting additional quotes to attempt to reduce costs for duplicate frames.

Council will be asked to remark the car park on the southern side. It's envisaged that the addition of bollards will make this area much safer for pedestrians. Mick O'Connell offered to explain the concept on site to Council.

8.5 Community Christmas Decorations

Shirley Thompson made the purchases from Leisure Options as requested and was assisted by Terry Braund and Kay Collins to place them. The severe weather conditions knocked a couple of the trees over, but they were reinforced with the use of tent pegs. The cost was approximately \$150. The boxes were generously made by Barry Moyles and Warwick Thompson, then painted, and decorated by Shirley Thompson.

8.6 Review of Action List

Many items were marked off the list as done or underway. See updated list.



9. REPORTS

9.1 Caravan Park Working Group

(Stan Szczypiorski, Mick O'Connell, Terry Wendelborn)

Caravan Park Working Group Chairperson, Mick O'Connell, provided the minutes of the most recent meeting to Progress Committee Members via email.

A quote will be presented to Progress for the northern amenities in due course.

Thank you to those members who attended the walk around and barbeque. The support from Progress was appreciated by Annual Site Licence holders. Thanks also to Caravan Park Managers, Sarah Witt and Damien Thomas for contributing to lunch.

Agreements for Annual Site Licence holders, permanents and storage vans will be available for discussion at the February Caravan Park Working Party meeting.

The lack of water pressure, particularly when affected by town use in the mornings, is frustrating. Caravan Park Manager, Damien Thomas, is seeking quotes to convert the existing rainwater tanks to storage of town water with the addition of a pressure pump to address the issue. The system would also serve as a firefighting option.

Ensuite amenities upgrades will cost approximately \$9,040 per unit (a total of eight units) including labour and materials. Due to the design of the proposed vanities the work will need to be completed in back-to-back sets of two and is likely to begin around April, at the onset of the quieter time of year. It is possible that additional floor and timber repairs will be required.

#16 (12/12/2023)

moved: Mick O'Connell

seconded: Keryn Dawes

That the Caravan Park go ahead and renovate two of the ensuite units at a time most convenient to park occupancy levels.

CARRIED

Caravan Park Manager, Damien Thomas, will go ahead and book the work in and order materials in the new year.

Quite a lot of interest has been expressed in the proposed dog wash. It will be added to the survey to gather information on a range of potential projects and inquiries with other parks that have them will be made.

The inhouse mixing station for chemicals has been a significant safety and cost saving measure.

9.2 Finance Report

The Finance Report/s were distributed prior to their respective meetings. Figures continue to substantiate a strong financial position.

Nola O'Connell expressed the need to combine budget lines for the residual 150th Jetty Anniversary and Clydesdale Sculpture funds into the Events line now that the celebrations are over.

The *Coo-ee* needs to have its own budget line.



The correct distribution and monitoring of funds continues to see the budget fine-tuned and elicits transparency.

9.3 Day at the 'Burgh

(Terry Wendelborn)

The focus remains on *Twilight Blues* for the time being but fresh ideas for *Day at the 'Burgh* are being sought.

9.4 Coo-ee

(Shirley Thompson and Keryn Dawes)

The November issue, covering the Jetty 150th Anniversary celebration was enormously popular.

IGA, Location Café, Peter Hooper and Edithburgh Hotel have all taken out advertising now.

A new format for advertising in the back of the Coo-ee is being considered.

9.5 Edithburgh Market

(Joan Bannon)

Significant funds have been banked over the past few months, particularly from the Jetty 150th Anniversary Market which was a huge success with 34 stalls requiring a partial street closure. Attention to detail in organisation made for a smoothly run day.

November saw a small market, unwittingly in competition with the popular annual Arthurton Pop Up Market. Unsurprisingly attendance was down.

More stall holders are choosing to provide their own trestles and gazebos in order to save costs.

The wild weather of the December market saw everyone inside the Institute and the Museum barbeque cooking and serving from the kitchen. Surprisingly attendance was good as were takings. Father Christmas was a big hit with both adults and children enjoying the treat. Each child received a goodie bag.

9.6 Arts Group

(Joan Bannon)

nil

9.7 Events Committee

(Nola O'Connell)

An idea was floated to hold a community Christmas event in 2024. There was much enthusiasm for the concept and discussion around timing, including that of culminating it at Carols by the Sea. It was also suggested that the market could be held in conjunction with the theme of a Christmas Festival.

Themed banners for installation on light poles in the main areas of the town remain an aim for the future.



9.8 Edithburgh Museum

(Keryn Dawes)

It has been a quiet month in the lead up to the traditionally busy summer holiday period.

It's unfortunate that the Museum was unsuccessful in winning an AGL grant.

9.9 History Group

(Keryn Dawes)

A decision will need to be made as to the long-term display of the fantastic historic art works currently hanging in the Institute.

Developing an interpretive sign for 'Edith' the Clydesdale sculpture is on the planned projects list.

9.10 Tidal Pool

(Keryn Dawes)

The shark deterrent net will be installed in the very near future.

Thank you in advance to Yorke Peninsula Council for the approaching annual pool clean out when its pumped out, maintained and cleaned ready for the summer holiday period.

Glen Furler generously volunteered to assist Keryn Dawes on the Tidal Pool Sub-Committee.

The equipment purchased with the \$1,500 donation from Progress has been ordered for Vacswim.

9.11 Edithburgh Parks and Gardens Committee

(Keryn Dawes and Terry Wendelborn)

The group thanks Yorke Peninsula Council Community Grants for its contribution to a better mower for their use.

9.12 Friendship Group

(Keryn Dawes)

The Friendship Group is appreciative of the support given by Progress enabling it to continue operating, servicing approximately 12 people with an interesting program of speakers and companionship.

The program for 2024 was published in the most recent edition of the *Coo-ee*.

9.13 Councillor's Report

(Councillor Mick O'Connell)

Councillor Mick O'Connell has continued to work with Ben Thompson, Director of Corporate and Community Services, Yorke Peninsula Council, to finalise the details of the shark deterrent net installation. Using a commercial diving company will ensure that insurance parameters are met. Unfortunately, the cheaper quotes pursued by Chris Johnson were not realised despite his best efforts. The aim is to have the net in place by the time school holidays begin.



The Advertiser spoke with Councillor O’Connell regarding the proposed 30 metre *Telstra* tower. The Sporting Club will support the installation of the tower at the oval, but nothing further has been heard from *Telstra* as yet. Yorke Peninsula Council have met with the telecommunications company and expressed their concern about the initial proposed location. They await the outcome.

The declining number of SA Ambulance volunteers across Yorke Peninsula was expressed with concern at a workshop in Minlaton attended by Councillor O’Connell. Currently there are just eleven between Warooka, Yorketown, and Minlaton, with paid paramedics covering the shortfall. Finding ways to meet the shortage is a priority. The current process to train volunteers to service level takes about 18 months. SA Ambulance is looking at a program to fast-track nurses, allowing them to use the additional skills they already have at the scene, using VCS (Virtual Care Service) to provide direct access to a doctor via an app. Childcare costs will be reimbursed.

9.14 Constitution Change Recommendations

(Michael Trainer)

A list outlining potential changes was presented and encouragement was given to review the Constitution and provide any feedback resulting to Michael Trainer.

10. CORRESPONDENCE IN

- 10.1 Nola O’Connell – Chairperson Edithburgh Jetty 150th Anniversary Sub-Committee**
Letter of thanks to Edithburgh Progress Association for their financial support toward the very successful celebration
- 10.2 Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council – chain of emails regarding potential future pump track**
- 10.3 Phil Herrmann, Senior Compliance Officer, Yorke Peninsula Council – response to inquiry regarding the currently-being-build emergency centre at the oval being outside the Bushfire Safer Place for Edithburgh**
- “Council does not get involved with the operations of a bushfire emergency. SAPOL and CFS take over this role and Council works with them to assist where they can.*
- As you have stated Bushfire Safer Places play a huge role in a Bushfire Emergency. This is where people are encouraged to congregate as it is deemed a relatively safe place.*
- The new Edithburgh centre may be set up as a recovery centre after an emergency, but again this is not a Council decision.*
- I will make contact with the CFS regarding their views and management of a bushfire emergency in our area to assist with your query.*
- As a result of development over the past 10 years, I want CFS to review the boundaries for Bushfire Safer Places. CFS have very strict guidelines when assessing these places. Unfortunately, CFS do not have the resources at this point of time to review the Bushfire Safer Places, but I hope this does take place next year.”*



10.4 **Kath Haddow – Bakehouse Arts and Crafts – request to support organisation with printing of flyers**

“Bakehouse Arts & Crafts Inc has recently updated their advertising flyers which are distributed in local caravan parks & visitor centres as well as in local retail outlets. We are wondering if the Progress Association would be willing to cover the cost of printing by having them printed on their photocopier? If necessary, we can supply the A4 white copy paper. The flyers are in black and white with a coloured border (3 per page) and single sided. Established 37 years ago as a volunteer run charity donating its profits to the community, The Bakehouse committee would greatly appreciate your support.

Progress is willing to assist where possible but would like to know how many copies they anticipate printing.

10.5 **Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council - Local Government Association request to film at Edithburgh jetty on December 12th**

*“The Local Government Association is travelling to Edithburgh to film a video advocating for the State Government to fund vital jetty works next **Tuesday, 12 December.***

Filming will take place in the jetty area and timing can be flexible either side of lunch.

Mayor Braund will appear on camera, but the LGA would love to have a local community/business representative as well. I wondered if Progress (or your Caravan Park Managers perhaps) could star on film for them?

Key points would be:

- *Edithburgh jetty is a community asset and tourist attraction for fishing, diving/snorkelling and leisure*
- *Edithburgh jetty is a renowned site for scuba diving and snorkelling with an abundance of amazing marine life*
- *Jetties are vital to our communities but Councils simply don't have the money to maintain them and State Government investment (as owner of the jetties) is needed*
- *Any information about just how vital the jetty is to Edithburgh's economy (ie would tourists go elsewhere if the jetty was no longer usable)”*

Chairperson, Stan Szczypiorski, kindly indicated his availability and willingness to participate. The date has since been moved forward to 17th January 2024.

10.6 **Tahlia Mason – Care in Motion**

Offering a presentation to ensure the Yorke Peninsula community are better informed regarding this fantastic service and to raise awareness for the need for more volunteers. Forwarded to Keryn Dawes for consideration by the Friendship Group.

10.7 **Fiona Hayter - Environmental Health Officer, Development Services, Yorke Peninsula Council – regarding sharps disposal**

“Unfortunately Council does not manage sharps disposal within our jurisdiction. I am however aware of the Clean Needles Program (run by the Drug and Alcohol Services South Australia) who provides this service for the general public to dispose of needles – regardless of whether generated by people with diabetes, people who inject drugs or other reasons. They have provided a list of various hospitals and pharmacies who collect sharps for disposal, including those on the Yorke Peninsula. This includes:

- *The Yorketown Hospital*
- *The Stansbury Pharmacy*
- *Minlaton Medical Centre*
- *Minlaton Pharmacy*



- Maitland Hospital
- Ardrossan Community Hospital
- Ardrossan Pharmacy
- Port Vincent Pharmacy”

10.8 Nick Hoskin – Operations Coordinator, Yorke Peninsula Council regarding boat ramp safety for pedestrians

“Council has had some line marking done that we hope will help the safety issue that has been raised, photos attached.

We will monitor this over the summer holidays to see if any further action is required.

Please let us know what affect the line marking has had to solve the safety issue, I don’t think an onsite meeting is required at this point.” (see forwarded email)

10.9 Angelo Incorvaia – Expression of Concern Regarding Road Conditions

The section of road behind the Caravan Park to get to the boat ramp is in very bad condition particularly affecting boat owners. Another road requiring attention is the initial section of the Edithburgh to Yorketown road where the shoulder needs widening, making it dangerous when trucks or other large vehicles approach from the opposite direction.

The writer asks whether Progress can advocate for improvements. Mick O’Connell acknowledged similar concerns and suggested that the road behind the Caravan Park be placed on the Progress budget requests list for Yorke Peninsula Council. He went on to say that the main road was the responsibility of Department for Infrastructure and Transport and volunteered to write a letter to them outlining the concerns.

10.10 Janet Moore - Djulda-wawa Badja Project Manager, Northern and Yorke Landscape Board - Coastal Access Strategy – invitation to Project Workshop (southern and eastern) regarding managing coastal access on Yorke Peninsula – 12.45pm Monday 5th February 2024 at Minlaton Bowling Club, 16 North Terrace, Minlaton – information forwarded to *Coo-ee* for the February edition.

11. CORRESPONDENCE OUT

- 11.1 Letitia Dahl-helm, Environment Officer, Yorke Peninsula Council re potential cultural burn at Dev Patterson Park in 2024 – request for Letitia to attend a site meeting to explain cultural burning and its many benefits**
- 11.2 Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council – notification that Progress are interested in wheeled sports in the form of a future pump track**
- 11.3 Stephen Goldsworthy, Operations Manager, Yorke Peninsula Council, Rodger Griffiths, Garry Weekley, Mick O’Connell – invitation to meet on site regarding pedestrian safety at the jetty precinct**
- 11.4 Phil Herrmann, Senior Compliance Officer, Yorke Peninsula Council – request for clarification regarding the currently-being-built emergency centre at the town oval not being part of the Bushfire Safer Place**



Moved: Mick O'Connell

Seconded: Nola O'Connell

That correspondence received be accepted as presented and correspondence out be endorsed.

CARRIED

12. GENERAL BUSINESS

12.2 2024 History Festival – Registrations Open

Early bird registrations close mid-January, Further information is available here: <https://festival.history.sa.gov.au/>

12.3 Future of Old Edithburgh School

Administration Officer, Cathy Glazbrook, has done some research, and forwarded the information to all members via email.

Discussion took place about the opportunities and the consequent responsibilities involved. It was decided that Progress did not have the capacity to run a substantial complex that would require staffing without ongoing adequate confirmed funding.

12.4 RSVPs for the End of Year Dinner

A reminder for the end of year celebration booked at Troubridge Hotel for Thursday 14th December at 6.30pm. Fifteen people confirmed their intention to attend.

12.5 Payment of Staff Wages Over Christmas Period

The Committee were made aware that usual wage payments would fall on Boxing Day, a public holiday. It was unanimously agreed that it was unreasonable to make staff wait for wages and that they should be paid on the Friday preceding Christmas with any minor discrepancies to be adjusted at the end of the next pay period. Mick O'Connell will make Ford McCarthy and Associated staff aware of this.

12.6 Sharing of Minutes and Action List

While reconsidering the Constitution it was decided that it was desirable to receive the minutes and action list from the most recent meeting by the following Wednesday.

After further discussion it was decided to move the deadline for closure of the agenda back a week so that the agenda can go out on the Wednesday prior to the regular meeting.

12.7 Review of Sub-Committees

A suggestion was made that a review of all sub-committees should take place to record who makes up each sub-committee and who would like to be on them. It would also be an appropriate time to review the Terms of Reference for each and what their purpose is.

Several Committee Members have discussed the value of developing a Tourism Sub-Committee and expressed their wish to be involved.

12.8 Meeting Procedures

Discussion took place about the lateness of the finishing meetings and whether a time limit should be applied.

#17 (12/12/2023) moved: Glen Furler

seconded: Keryn Dawes

That in future meetings begin at 7pm and finish prior to 10pm.

CARRIED



12.9 Temporary Additional Hours for Administration Officer to rebuild website.

Following discussions with Caravan Park Managers, Sarah Witt and Damien Thomas, Administration Officer, Cathy Glazbrook, explained their concerns about the current community and Caravan Park websites. While they've been built to tick many boxes from an I.T. point of view, they're lacking in engagement in both commentary and pictorial content from a tourism point of view and could work much more interactively.

#18 (12/12/2023) moved: Damien Thomas

seconded: Glen Furler

That the Administration Officer be allocated an additional 40 hours over the coming four weeks to work on the Caravan Park website, reporting back at the end of that time.

CARRIED

13. CLOSURE 11.21pm

Signed as a true and correct record on Tuesday 13th February 2024

**Stan Szczypiorski | Chairperson
Edithburgh Progress Association Incorporated**

