



EDITHBURGH PROGRESS ASSOCIATION

MINUTES OF MEETING HELD TUESDAY 10th OCTOBER 2023



at Edithburgh Institute

MEETING OPENED: 7.36pm

ACKNOWLEDGEMENT OF COUNTRY

1. **PRESENT:** Stan Szczypiorski (Chairperson), Michael Trainer, Joan Bannon, Shirley Thompson, Nola O'Connell, Keryn Dawes, Mick O'Connell, Terry Wendelborn, Sarah Witt, Damian Thomas and Cathy Glazbrook (minute taker)

2. **APOLOGIES** Glen Furler

3. **VISITORS** Garry Weekley and John Weekley (for their presentation regarding *Day at the 'Burgh*, after which they left the meeting)

Day at the 'Burgh representatives, John Weekley and Garry Weekley were in attendance to instigate discussion around the future of the event. They firstly congratulated the Committee on the enormous success of the Jetty 150th Anniversary celebration.

Day at the 'Burgh has followed the same format for 8 years and concern has been expressed that the event is becoming tired with people looking for something fresh. It's been disappointing that there has been a general lack of support from local business and that they have been difficult to engage.

This year Amber Joy Poulton will perform on Saturday 18th November as a single event following the 150th Anniversary event.

Twilight Blues Festival 2024 is already heavily booked, and it's proposed that pop-up businesses be sought, and experiences leveraged from the 150th Anniversary event. It will take place in March.

It's hoped that some kind of event could be held every six months, maintaining a festival atmosphere. The second event would be along the lines of *'Day at the 'Burgh Presents ...'* to maintain the brand. Venues could include the tidal pool rather



than the main town area. Main event sponsors currently represented are Progress and AGL but seeking additional grants funding would be advantageous to build experiences. The timing of event/s should also be considered, as should adequate food provision. Joan Bannon suggested that more open communication between groups would help bring about better events with more community involvement.

#01 (10/10/2023)

**moved: Nola O'Connell seconded: Keryn Dawes
That Edithburgh Progress Association continue to support
Twilight Blues Festival and *Day at the 'Burgh* and that
sponsorship above \$5,000 will be negotiated as required.**

CARRIED

Chairperson, Stan Szczypiorski invited John Weekley and Garry Weekly to attend the December meeting of Progress to report on developments.

4. CONFLICT OF INTEREST

Chairperson, Stan Szczypiorski, reminded all Committee members of their requirement to disclose any conflict of interest and to provide accurate details of the relevant interest to the Committee prior to consideration of that item on the agenda.

5. PUBLIC GALLERY

nil

6. CONFIDENTIAL ITEMS

nil

**7. CONFIRMATION OF MINUTES
#02 (10/10/2023)**

**moved: Michael Trainer seconded: Keryn Dawes
That the minutes of Edithburgh Progress Association's
meeting, held on Tuesday 8th August 2023, and notes from the
informal meeting held on Tuesday 12th September 2023, as
circulated, be taken as read and confirmed as a true record.**

CARRIED

8. BUSINESS ARISING

8.1 Formation of Constitution Change Working Group

All Committee members are invited to review the constitution and forward their comments to Michael Trainer who will then make recommendations for change prior to consultation. It is envisaged that this project will commence soon in order to be ready to lodge any changes with the appropriate agency in time for next year's annual general meeting.

8.2 Community Consultation for Town Planning

Discussion took place regarding potential funding to develop a consultative plan for the area adjacent to the Caravan Park. Administration Officer will contact



Planning Officer, Georgina Halman, Yorke Peninsula Council for advice.

8.3 Financial Reports to Sub-Committees

So far email contact lists for *Day at the Burgh* and *Parks and Gardens* sub-committees for distribution of their respective financial reports have been received. If other groups would like to also receive theirs, a list should be forwarded to the Administration Officer.

It was decided that any residual funds from the Edithburgh Jetty 150th Anniversary event should be transferred to the Events Sub-Committee.

When the issue of whether the History Group should continue Keryn Dawes responded that it was a valued group that addressed the consistent demand for information, particularly from schools.

#03 (10/10/2023)

**moved: Mick O’Connell seconded: Nola O’Connell
That Edithburgh History Group be accepted by
Edithburgh Progress Association as a sub-committee
with a budget of \$3,000 per year. CARRIED**

8.4 Jetty Signs

The cost of new frames to replicate the new jetty signs to achieve better visibility is considerable and Keryn Dawes will seek further quotes.

Permission will need to be sought from Yorke Peninsula Council to erect the second set of signs to the northern wall near the jetty which will require a move of the car park. Councillor Mick O’Connell offered to discuss this with Council.

8.5 Management of Volunteer Register

Volunteers not involved with the Progress Committee, nor any sub-committee should email the details of their volunteering to the Administration Officer or have a Committee Member do so on their behalf. This will ensure that a record is kept for insurance purposes.

8.6 Development of a Tourism Strategic Plan

Discussion took place about the plethora of opportunities awaiting Edithburgh in the tourism field. Some members expressed interest in attending the product development workshop to be held at Yorketown by Yorke Peninsula Tourism. The Administration Officer will distribute details.



#05 (10/10/2023)

moved: Damien Thomas seconded: Nola O’Connell
That Administration Officer, Cathy Glazbrook, go ahead
and redevelop the Caravan Park and community
websites utilising a user-friendly platform. CARRIED
 The platform of choice is Wix – www.wix.com for
 further information.

Rob Bushell will assess the requirements for accessible
 path at the playground.

The purchase order book currently held by Lesley
 Tilbrook will be moved to Edithburgh Caravan Park.

9. REPORTS

9.1 Caravan Park Working Group

(Stan Szczypiorski, Mick O’Connell, Terry Wendelborn)
 Caravan Park Working Group Chairperson, Mick
 O’Connell, provided the minutes of the September
 meeting to Progress Committee Members via email.

Quotes for Storage/Amenities

Still waiting on extra quotes, but two potential builders
 are keeping in contact.

Pet Friendly Cabins

Managers, Damian and Sarah, would like to increase the
 number of pet friendly cabins due to demand.

9.2 Finance Report

The monthly report by Ford McCarthy and Associates
 was distributed. Progress is in an extremely robust
 position.

Comment was made that grants funding for the
 Clydesdale sculpture and renovation of the jetty truck
 were fantastic investments in celebrating Edithburgh’s
 vibrant history.

9.3 Day at the ‘Burgh

(Terry Wendleborn)

The Amber Joy Poulton concert to be held on Saturday
 18th November 2023 will be the only event held in
 conjunction with *Day at the ‘Burgh* this year due to the
 Jetty 150th Anniversary event.

9.4 Coo-ee

(Shirley Thompson and Keryn Dawes)

As is usual, this hardworking group continue to pump
 out a fabulous community newsletter every month and
 receive resounding praise. Progress acknowledged the
 enormous amount of work that takes place each month
 and its enormous community benefit.



A reminder that there will be a combined December / January *Coo-ee* over the busy holiday period.

9.5 Edithburgh Market

(Joan Bannon)

The most recent (Edithburgh Jetty 150th Anniversary) market was a resounding success with a great variety of stalls.

The new gazebos went up easily but need to have Edithburgh Progress's name added to them.

9.6 Arts Group

(Joan Bannon)

The group will meet soon to discuss potential opportunities.

9.7 Events Committee

(Nola O'Connell)

Any residual funds from Edithburgh Jetty 150th Anniversary will be transferred to the Events Committee budget line.

Banners for street poles is a project for the future. Since they are costly (approximately \$300 each), subjects that can be used annually have been identified as they best investment, for example, Christmas. Council approval will be required to install the frames required on the poles.

9.8 Edithburgh Museum

(Keryn Dawes)

The Edithburgh Jetty 150th Anniversary event was an extremely busy but rewarding period for the Museum, especially the Friday opening night. Talks were very well attended, and the sausage sizzle brought in welcome funds.

9.9 Tidal Pool

(Keryn Dawes)

Councillor Mick O'Connell arranged a meeting with Yorke Peninsula Council's Director Corporate and Community Services, Ben Thompson, Mayor Darren Braund and CEO, Andrew Cameron, Edithburgh Progress Association Chairperson, Stan Szczypiorski and Committee Member Keryn Dawes and community member Chris Johnson. The gathering was very productive, and the outlook is positive.



9.10 Edithburgh Parks and Gardens Committee

(Keryn Dawes and Terry Wendelborn)

Edithburgh's median strip looked fantastic for the Jetty 150th Anniversary event with kudos to Yorke Peninsula Council for their significant support. A letter of thanks should be sent to Operations South Leading Worker, Stuart Heinrich-Smith for his considerable, and much appreciated, contribution.

9.11 Edithburgh Jetty 150th Anniversary Celebration

(Nola O'Connell)

The prevailing sentiment in the community is "*Bloody good job Nola!*" Edithburgh was abuzz with activities and celebration over the Anniversary weekend with a wonderful turnout of people from all over having a fantastic time. The community pulled together to put on an outstanding event with many helping hands across a plethora of jobs that needed doing. Immense congratulations also to Shirley Thompson for her endless work on the history book which is receiving rave reviews. It has been an inspiring, immersive, humbling and exhausting experience!

9.12 Friendship Group

(Keryn Dawes)

Nil to report

9.13 Councillor's Report

(Councillor Mick O'Connell)

Public Consultation Coobowie re Sea Level Rise

Yorke Peninsula Council engaged a company to develop a proposal to protect low lying communities against sea level rise. Councillor O'Connell attended a public consultation meeting at Coobowie regarding a proposed sea wall. The community are overwhelmingly against the proposed sea wall given the cost, the lack of active wave action in Coobowie and the size of the proposed structure would destroy the beach.

Median Strip Extension

The median strip extension in Edith Street has been completed.

Swimming Barrier

The Swimming Barrier has come up against another hurdle. The Council has insured the net, but they cannot get insurance for local people to complete daily inspections of the net. They are investigating the cost of engaging a commercial company that has the necessary accreditation and insurance. The item will not come up



for approval at a Council Meeting until everything is sorted.

9.14 Constitution Change Recommendations

Issues to be addressed in the coming review include initiatives to promote competent management and that the incoming Chairperson and vice-Chairperson must have been an Edithburgh Progress Association Committee Member in the previous 12 months.

10. CORRESPONDENCE

- 10.1 Nick Hoskin, Operations Coordinator, Yorke Peninsula Council** – update on median strip extension
- 10.2 Mick O’Connell** – update on insurance for volunteers: *“I followed up the volunteer Insurance issue. I had a copy of our insurance policies and when I read through them it was clear all Progress Members are covered and volunteers on sub-committees are covered, but for co-opted volunteers it was not clear. Local Community Insurance Services are our insurers and they stated verbally that co-opted volunteers (those not on a sub-committee) are covered as long as we keep a Volunteer Register. Following my request this has been confirmed in writing (see also the following: 10.3).*
- 10.3 Emma Window, Account Broker, Local Community Insurance Services** – regarding inquiry about insurance cover for volunteers: *“Please see the website for additional information <https://www.localcommunityinsurance.com.au/insurance/volunteer-personal-accident-cover-voluntary-workers-insurance/about.aspx>*
- The policy wording can be found here:*
<https://www.localcommunityinsurance.com.au/documents/Volunteers.pdf?v=202204110227>
- With regards to the caravan park cleaner and manager I would suggest looking into a Workers Compensation policy as they will not be covered under the Personal Accident policy due to being paid.”*
- 10.4 Ian Kenny** – historic information regarding Michael Kenny, (Great-Great-Grandfather’s) pioneering days in Edithburgh – forwarded to Stan Szczypiorski, Nola O’Connell, Shirley Thompson and Keryn Dawes for their information
- 10.5 Helena Wescombe-Down, Secretary, Scuba Divers Federation of SA Inc** – inquiry regarding planned activities for Jetty 150th Anniversary event (sent link to Facebook page)
- 10.6 Isaac Tennant, Branch President, 180 Degrees Consulting Adelaide** - finalised Costings Report for the Edithburgh town infrastructure upgrade project (sent with agenda) – see General Business
- 10.7 Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council** - applications are open for the Coast Protection Board’s two annual grant programs, the \$1 million 2023 Coast Protection Grants Program and the \$30,000 Community Participation Grant Program. High priorities for this program include work or studies addressing erosion or flood risks, including foreshore protection, coastal adaption planning and beach replenishment. Applications close 25th October 2023 (previously forwarded)



CORRESPONDENCE IN (October meeting)

10.8 Sonny Coombs, Community Development and Engagement Officer, Yorke Peninsula Council – National *Garage Sale Trail* opportunity to fundraise (average group sales were \$1056 last year) on the weekends of 11th/12th and 18th/19th November 2023 - It's free to register and *Garage Sale Trail* provides community groups with a host of tips, tools and free promotional materials to support their success. Visit the [Garage Sale Trail website \(https://www.garagesaletrail.com.au/get-involved/groups\)](https://www.garagesaletrail.com.au/get-involved/groups) to find out more and register your event.

10.9 Nathan Mulholland, President, Edithburgh RSL Sub-Branch – request for support

This year marks the 50th anniversary of the end of the Vietnam War. On the 3rd of November 2023, the Edithburgh RSL Sub-Branch will be hosting a formal dinner to be held at the RSL & Bowls Club, our Vietnam Veterans will be our guests of honour.

The dinner will be priced as 'at cost' with little to no profit being made. The sole purpose is to bring the community together, and to recognise those Veterans that were treated so poorly in 1973.

The dinner will be open to members of the community, with a fantastic menu, we have also managed to secure a four-piece band from the Australian Army, as entertainment for the night. The band will require accommodation for the night, I have made a booking with the Edithburgh Caravan Park for two cabins for the 3rd of November.

I am writing to request the Edithburgh Progress Association to consider assisting the Edithburgh Sub-Branch with the cost of the accommodation for the Army band members, whether it is a discounted rate, or the full cost. Any assistance would be greatly appreciated.

#06 (10/10/2023) moved: Nola O'Connell seconded: Joan Bannon
That Edithburgh Progress Association carry the cost of cabin accommodation as requested. CARRIED

10.10 Jess Greatwich, Regional Tourism Manager, Yorke Peninsula Tourism – information of assistance to the formation of a Tourism Strategy – forwarded to those present at the meeting: Chairperson, Stan Szczypiorski, Caravan Park Working Group Chairperson, and Caravan Park Managers, Sarah Witt and Damian Thomas.

10.11 Nick Perry, Manager Economic Development and Business Sustainability, Yorke Peninsula Council – RAA Regional Safety Grants – forwarded via email

10.12 Tourism Industry Council of South Australia – Workshop: Planning and Engagement for Successful Developments with URPS on Tuesday 17th October from 11am until noon – forwarded via email to Committee members

10.13 John Douglas – Dev Patterson Reserve - CFS Fire Hazard Reduction Plan – forwarded to Committee members via email

It was reported that Landscapes SA reviewed fire safety a few years ago and determined the risk to be low. CFS Captain, Leith Smith, could also be asked to evaluate the current risk. Cultural burning could be another alternative.

11. CORRESPONDENCE OUT

11.1 Roger Hogben – Letter of Support regarding Vietnam Veteran's Walking Trail Funding – from Chairperson, Stan Szczypiorski



#07 (10/10/2023)

moved: Joan Bannon seconded: Shirley Thompson
That correspondence both in and out be accepted as
presented and endorsed. CARRIED

12. GENERAL BUSINESS

12.1 Day at the Burgh Discussion
See report earlier

12.2 Carols by the Sea Sponsorship Request
Due to the short notice period a request for feedback was made via email by Chairperson, Stan Szczypiorski *“That Edithburgh Progress Association, once again, sponsor this iconic Edithburgh Carols by the Sea event with a \$2,000 sponsorship.”* Mick O’Connell indicated his willingness to make the motion which was seconded by Nola O’Connell. **All were in favour. #08 (10/10/2023)**
Pastor, Darren Braund, was duly advised of the outcome and expressed gratitude on behalf of Light Church.

12.3 Tourism Initiatives
It was suggested that the brown tourism signs be sought for the Clydesdale sculpture and a town map at the jetty would be positive additions to the town. It was also raised as to whether an information bay would be appropriate.

The blue buoy previously discussed would benefit from an interpretive sign to share its history. Keryn Dawes volunteered to follow this up.

Nola O’Connell suggested that the reach of the *Coo-ee* could be employed to seek feedback from the community as to what kind of community Christmas celebration would be enjoyed.

12.4 Progress Christmas Function
An end of year celebration for Progress Committee members and their partners will be held at Troubridge Hotel on Thursday 14th December at 6.30pm

13. NEXT MEETING

The next meeting of Edithburgh Progress Association will be held at Edithburgh Institute on Tuesday 12th December 2023 at 7.30pm. Items for the agenda must be received no later than close of business on Friday 8th December 2023. Copies of reports in advance are most welcome.

14. MEETING CLOSE

10.45pm



Signed as a true and correct record on Tuesday 14th October 2023

Stan Szczypiorski | Chairperson
Edithburgh Progress Association Incorporated

