



EDITHBURGH PROGRESS ASSOCIATION

MINUTES OF MEETING HELD TUESDAY 13th JUNE 2023

at Edithburgh Institute

MEETING OPENED: 7.33pm



ACKNOWLEDGEMENT OF COUNTRY

1. **PRESENT:** Stan Szczypiorski (Chairperson), Nola O’Connell, Councillor Mick O’Connell, Keryn Dawes, Shirley Thompson, Michael Trainer, Terry Wendelborn, Lesley Tilbrook, Joan Bannon, Glen Furler and Cathy Glazbrook (minute taker)
2. **APOLOGIES** nil: all in attendance
3. **VISITORS** Edithburgh Caravan Park Managers, Sarah Witt and Damian Thomas
4. **CONFLICT OF INTEREST** Chairperson, Stan Szczypiorski, reminded all Committee members of their requirement to disclose any conflict of interest and to provide accurate details of the relevant interest to the Committee prior to consideration of that item on the agenda.
5. **PUBLIC GALLERY** nil
6. **CONFIDENTIAL ITEMS** nil
7. **CONFIRMATION OF MINUTES #46 (13/06/2023)** moved: Nola O’Connell seconded: Michael Trainer
That the minutes of Edithburgh Progress Association’s meeting, held on Tuesday 9th May 2023, as circulated, be taken as read and confirmed as a true record. **CARRIED**
8. **BUSINESS ARISING**
 - 8.1 **Defibrillator Cabinets**
Thank you to those involved in collecting the cabinets from the post office and especially to Caravan Park Manager, Damian Thomas, for installing the one at the Caravan Park and volunteering to also install the one at Edithburgh Museum.
 - 8.2 **AED Location Signs**
It appears that the map provided to Adelaide Signs Group is incomplete and will need updating before the signs can be produced. Cathy Glazbrook will advise Adelaide Signs Group and update the map.



8.3 Shout-out for Tradespeople

An inclusion was made in the most recent *Coo-ee*. Procuring tradespeople for small jobs is an ongoing problem and potential suppliers are encouraged to register their interest.

8.4 Branded Polo Tops for Progress Committee Members

Thank you to Nola O'Connell for arranging the ordering of the branded polos. They have arrived, look fabulous and were distributed following the meeting.

8.5 Chainsaw Course

Following discussion, it seems that there's quite a number of potential participants for a chainsaw training course. Cathy Glazbrook will contact Regional Skills Training with this information and seek a quote for delivery of such a course at Edithburgh.

8.6 Volunteer Morning Tea

Very positive feedback from a great morning and much appreciation for the tremendous quantity of work volunteers achieve in our community.

8.7 Soap Dispensers in Tidal Pool Toilets

Stan Szczypiorski will check whether these have been installed.

8.8 Regular Cleaning of Community Barbeques

'Rapid Detail' were engaged to clean the Tidal Pool barbeques and asked whether they'd also dispose of the resulting fat/oil collected from their use.

Lesley Tilbrook generously offered to dispose of the oil via their business's usual collection system.

Cathy Glazbrook will contact Natasha Giles at SYP Community Hub and inquire as to whether there are potential Centrelink volunteers who might assist with this and other tasks.

8.9 Swimming Enclosure Project

Thanks to those who have worked so hard on bringing this project to fruition, a time slot of 20 minutes has been secured at the coming Council's Elected Member Workshop on Wednesday 28th June. The aim will be to reassure Council of the project's tourism value in order to garner their support in securing appropriate insurance cover.



8.10 Review of Action List

Jetty Signs

It's unfortunate that the location of the newly erected jetty sign makes it hard to be seen unless on the walking trail. The cost of moving it is comparable to duplicating it in a more prominent location which was decided to be the better option.

#46 (13/06/2023)

moved: Keryn Dawes seconded: Joan Bannon
That the newly erected jetty (species) sign be duplicated and placed in a more prominent position.
CARRIED

Power to Median Strip in Edith Street

Cathy Glazbrook will chase up with Richie Tape as to whether the quote given some twelve months ago needs to be updated so that the project can move ahead.

Fairy Lights for Trees in Edith Street

Shirley Thompson reported that the fairy lights suitable for the lighting of the trees in the median strip of Edith Street were ≈ \$30 per set of 500 lights from Bunnings, and that 20 sets should be purchased at a total cost of ≈ \$600. Sarah Witt suggested that they purchase them with the Bunnings account cards for convenience.

#47 (13/06/2023)

moved: Nola O'Connell seconded: Mick O'Connell
That the fairy lights recommended by Shirley Thompson be purchased from Bunnings by Sarah Witt and Damian Thomas on the account card to a value of approximately \$600.
CARRIED

Speed Monitoring Sign for Caravan Park

Caravan Park Manager, Damian Thomas, reported on his research into hiring such a sign for use during peak times to remind people to slow down but the high cost makes it prohibitive. It was suggested that instead various forms of signage be used.

Memorial Corner Road Surface Concern

Keryn Dawes has sent photos demonstrating the cause of concern to Yorke Peninsula Council's Roy Dick and Stephen Goldsworthy.

9. REPORTS

9.1 Caravan Park Working Group

(Stan Szczypiorski, Mick O'Connell, Terry Wendelborn)
Mick O'Connell read from a comprehensive written report indicative of a very active Working Group committed to the growth of our Caravan Park. Many actions relate to upgrades of guest services and



amenities, and improvements to efficient business management.

A number of initiatives are being considered to increase security of both business and guest assets which will roll out in due course, beginning with additional security cameras to cover all areas of the park.

#48 (13/06/2023)

moved: Keryn Dawes seconded: Mick O’Connell
That Caravan Park Manager, Damian Thomas,
investigate the cost to purchase a suitable barbeque to
be kept at the park, that can be used at the Caravan
Park for social gatherings and by the community.

CARRIED

Save the Date: on Sunday 3rd December 2023 Progress Committee members and their partners are invited to a walk around inspection of the Caravan Park at 11am, followed by a barbeque lunch.

Caravan Park Managers, Sarah Witt and Damian Thomas, will weigh all options regarding the best management of cleaning demands with due consideration to priority areas such as the quick turn over of cabins. An approach to Madec and possible advertisement in the Yorke Peninsula Country Times to expand team capacity are likely options.

9.2 Finance Report

The monthly report by Ford McCarthy and Associates was distributed prior to the meeting.

As a matter of interest, Stan Szczypiorski will clarify some terms and details with finance and report back but overall, the budget is tracking well.

9.3 Day at the ‘Burgh

(Terry Wendleborn)

Nil to report

9.4 Coo-ee

(Shirley Thompson and Keryn Dawes)

Michael Trainer volunteered to be the subject of the next cameo article.

9.5 Edithburgh Market

(Joan Bannon)

The May Market clashing with Mothers’ Day and *Kernewek Lowender* significantly impacted attendance however the June Market was well attended.

Last minute cancellations of booked stalls is impacting the viability of providing insurance to stall holders and as a consequence, in future, they’ll have to provide their



own. Prepayments for bookings is also on the agenda for discussion at the coming meeting.

The Market and Caravan Park will coordinate social activities to avoid diluting either market.

Joan Bannon explained that some of the existing gazebos are no longer functioning effectively and recommended that six new gazebos (with sides), rather than the previously approved four, be purchased. She noted that they would also be useful for emergency use should the need arise.

#49 (13/06/2023)

moved: Mick O’Connell seconded: Joan Bannon
That six gazebos, with sides, be purchased as requested, of a reliable brand. CARRIED

9.6 Arts Group

(Joan Bannon)

No meetings are planned until such time as an event opportunity arises.

9.7 Events Committee

(Nola O’Connell)

Currently the focus remains on the Jetty 150th Anniversary event.

9.8 Edithburgh Museum

(Keryn Dawes)

Minutes of the Edithburgh Museum Committee meeting held recently were tabled, outlining the many activities of this hardworking group.

The jetty truck built by the Ardrossan Men’s Shed is all but complete and they’ll visit soon for a ‘thank you’ morning tea. A photograph demonstrated the impressive result with a solid structure very suitable for its application.

An initiative to accurately map and publicly record the location of graves in Edithburgh Cemetery is also under way with the aim to identify them with clear signage and a directory.

9.9 Tidal Pool

(Keryn Dawes)

The focus remains on the swimming enclosure with the point made that with the very low number of shark fatalities across South Australia, the net’s purpose is more about the perception of public safety rather than the need for it.



#50 (13/06/2023)

9.10 Edithburgh Parks and Gardens Committee

(Keryn Dawes and Terry Wendelborn)

Discussion took place regarding the request for a substantially increased budget for the coming three years.

Moved: Mick O'Connell seconded: Keryn Dawes
That the budget for the Edithburgh Parks and Gardens Committee be increased, for 2023/2024, from \$14,000 to \$15,500. CARRIED

It was felt that with the expectation of 180 Degrees Consulting's imminent report and costings that it would be imprudent to allocate funds away from it at this stage.

Weeding and fertilising has been taking place. The newly constructed 'picture frame' looks absolutely fantastic and is now finished.

9.11 Edithburgh Jetty 150th Anniversary Celebration

(Nola O'Connell)

Plans are developing well with advertising, raffles, demonstrations, the book, entertainment, displays, the dinner, Salt Run and much more all coming together under the careful scrutiny of the Committee.

9.12 Friendship Group

(Keryn Dawes)

Many interesting speakers have been hosted so far this year. The July gathering will celebrate the group's 43rd Anniversary with a games day and cake. The purpose of the group is to educate and inform while offering friendship, support, care and mental stimulation.

9.13 Councillor's Report

(Mick O'Connell)

Councillor O'Connell presented a report outlining the current business of Yorke Peninsula Council as it relates to the broader Edithburgh community.

9.14 Constitution Change Recommendations**10. CORRESPONDENCE**

10.1 Kay Nash via email · a direct descendent of the Johnson family from Notts who were on The Marion – offering information – forwarded to Edithburgh Museum via Keryn Dawes

10.2 Sonya Rankine (Country Arts SA) via email · *NUNGA SCREEN 2023* is a Country Arts SA and YP Council event for this year's NAIDOC Week (theme is 'For Our Elders'). Yorketown Town Hall School Screening on Monday 26th June at 10am and 6.30pm at Weaners Flat Hall – other screenings at Point Pearce and Maitland, for more detail see



<https://www.countryarts.org.au/events/nunga-screen-2023/>

- 10.3 Liz Daniels** via email · Edithburgh Institute would like to promote hiring facilities on our website, and Bakehouse Art and Craft to add new imagery and content
- 10.4 Sureway** · response to inquiry regarding potential volunteers: unfortunately at this stage they have no suitable candidates on their books
- 10.5 Regional Skills Training** · response regarding chainsaw training – visit <https://www.rst.edu.au/program/ticketing-licencing/> for training available – let them know how many participants are likely and they'll quote – see Business Arising
- 10.6 Yorke Peninsula Council** via email · Yorke Events newsletter
- 10.7 180 Degrees Adelaide** via email · detailed information about where the project is at – will now go ahead and have costing estimates available at around the end of July
- 10.8 Accustom Driving School and Training Centre** via email · do not offer chainsaw training
- 10.9 Nick Perry** (Manager Economic Development and Business Sustainability, Yorke Peninsula Council) via email · request for provision of a list of local assets that Progress insures for auditing purposes and to ensure that assets are not double insured. *[action: Cathy Glazbrook to request a list of Council insured assets and begin work on an Assets Register by asking Ford McCarthy and Associates to compile a list of purchases since (their recommendation) over the dollar value of (their recommendation).]*
- 10.10 Sonny Coombs** (Community Development and Engagement Officer, Yorke Peninsula) via email · Yorke Peninsula Council is currently consulting on its draft 2023-24 Annual Business Plan and Budget it can be downloaded here <https://yorke.sa.gov.au/community-services/public-consultation/public-consultation-draft-2023-24-annual-business-plan-and-budget/> or viewed at any of Council's offices.
- 10.11 Garry Weekly** via email · feedback sought on sculpture placement – see General Business
- 10.12 Stephen Goldsworthy** via email (Operations Manager, Yorke Peninsula Council) · see general business (toilet maintenance)
- 10.13 Rodger Griffiths** via email · draft of sign for jetty and accompanying explanation
- 10.14 Louis** via email · *“I would greatly appreciate it if you could help get support for bike jumps so that they can be built in the vacant lot opposite the caravan as I have been told by the council I need more support for it to happen it would be great and would increase tourism.”* [action: Cathy Glazbrook to pass on Stan Szczypiorski's number to Louis so they can discuss this suggestion]
- 10.15 Garry Weekly** via email · newly amalgamated Edithburgh Parks and Gardens Committee budget - see group report



11. CORRESPONDENCE OUT

- 11.1 **Kay Nash** response via email · notification that information has been passed on to Edithburgh Museum
- 11.2 **Liz Daniels** response via email · will brush up skills and work together to achieve desired outcomes
- 11.3 **Sureway** via email · request to direct potential volunteers via Centrelink to Edithburgh Progress
- 11.4 **Regional Skills Training** via email · regarding provision of chainsaw training
- 11.5 **180 Degrees Adelaide** via email · request for clarification surrounding project
- 11.6 **Accustom Driving School and Training Centre** via email · inquiry regarding chainsaw training

Committee members were happy with the new format of reporting correspondence.

12. GENERAL BUSINESS

12.1 Edithburgh Parks and Gardens Committee – feedback regarding horse sculpture

There seems to be some misunderstanding about the future configuration of this space. Nola O’Connell provided a clear explanation of the plan. [action: Cathy Glazbrook to advise Garry Weekly as per discussion]

12.2 Playground / Oval / Tennis Club Toilets

For quite some years there seems to have been conjecture as to which organisation is responsible for maintenance of these toilets which currently need some work on toilet cubicle doors. Keryn Dawes volunteered to follow this matter up.

12.3 Decision Making Parameters for Progress Sub Committees

While there are many variables among Progress’s numerous sub-committees, the way in which they do business reflects upon Progress. Discussion took place regarding the level of autonomy each should have and when their decision making should defer to the Progress Committee. This is particularly pertinent when decisions are being made about issues relating to Progress provided funds. Unfortunately a generic rule across all sub-committees isn’t feasible given the number of variables, but further thought needs to be invested in this issue.

12.4 Website Management



An increasing number of suggestions and requests regarding website content are being received and newly appointed Administration Officer, Cathy Glazbrook, is keen to evolve the Progress site to provide additional information for residents. While Cathy has used this platform before, her skills are somewhat rusty and will need some refreshing. Asking for direction, it was agreed that new content would be reviewed by Progress prior to publishing.

12.5 Yorke Peninsula Health Advisory Council

Vacancies have become available to join Yorke Peninsula's Health Advisory Council as a 'Resident Member' providing an opportunity to advocate on behalf of the community and support the planning and provision of health services on Yorke Peninsula. It was agreed that this information should be shared in the *Coo-ee*.

12.6 Trip Hazard in High Traffic Area

Several trip hazards caused by uneven concrete were brought to the attention of the Committee. Keryn Dawes kindly volunteered to take the issue to the appropriate authorities for remediation as soon as possible.

12.7 Centenary of Catholic Church

Keryn Dawes raised the occasion of the recent 100th anniversary of the Edithburgh Catholic Church, Saint Margaret Mary. The event saw a flurry of maintenance take place to see her safely on her way into the future and a successful celebration was enjoyed.

12. NEXT MEETING

The next meeting of Edithburgh Progress Association will be held at Edithburgh Institute on Tuesday 11th July 2023 at 7.30pm. Items for the agenda must be received no later than close of business on Friday 7th July 2023. Copies of reports in advance are most welcome.

13. MEETING CLOSE

10.42pm

Signed as a true and correct record on Tuesday 8th August 2023

**Mick O'Connell | Vice-Chairperson
Edithburgh Progress Association Incorporated**



FUTURE MEETINGS:

Tuesday 8th August 2023 – agenda items by Friday 4th August 2023

Tuesday 12th September 2023 – agenda items by Friday 8th September 2023

Tuesday 10th October 2023 – agenda items by Friday 6th October 2023

Tuesday 14th November 2023 – agenda items by Friday 3rd November 2023

Tuesday 12th December 2023 – agenda items by Friday 8th December 2023

