



Minutes of meeting  
Held in the Edithburgh Institute  
On 10 May 2022

## Subject to Confirmation

**PRESENT:** Helen Jolly, Jin Douglas, Ronnie Dixon, Peter Dixon, Michael O'Connell, Keryn Dawes,  
Stan Szczypiorski (chair), Jen Dinham (Minute Taker)

**MEETING OPENED**                      **7.34**

**1. WELCOME**

**2. APOLOGIES**

**3. VISITORS**

**Natasha Giles, Terry Wendelborn, Michael Trainer, Joan Bannon**

**4. CONFLICT OF INTEREST**

The Chairperson reminded all members of their requirement to disclose any conflict of interest and provide accurate details of the relevant interest to the Committee prior to consideration of that item on the Agenda

**5. PUBLIC GALLERY**

**6. CONFIDENTIAL ITEMS.**

NIL.

**7. CONFIRMATION OF MINUTES**

**CONFIRMATION OF MINUTES OF MEETING HELD 12 April 2022**

**Moved: K.Dawes**

**Seconded: M.O'Connell**

**#52(10/05/2022)**

**That the minutes of the Edithburgh Progress Association meeting held on 12 April 2022, as circulated, be taken as read and confirmed as a true record.**

**Carried**

**Moved: Michael O'Connell**

**Seconded: Ronnie Dixon**

**#53(10/05/2022)**

**Motion that the 3 month waiting period be waived and the nominated Committee Members, Natasha Giles, Terry Wendelborn and Michael Trainer be accepted as full members of the Progress Association and the Progress Committee**

**Carried**



## 8. MATTERS ARISING

### 8.1. **Jetty Sign**

several members not happy with the jetty marine life sign as sent out  
no contextual information about the marine fauna and flora

Need to be looking at the jetty sign as a source of information to inspire younger divers and visitors,

Suggest draft to be put together with input from expertise that we have on hand and then brought to Progress to approve,

Museum group decided to put together history in signs and the jetty signs have come about as a result of that. The latest sign draft for the history of the Jetty has been circulated for approval.

Jin to coordinate and work with Ronnie to design the interps for the marine life sign and bring it back to Progress – maybe look at a double sided marine life sign to convey more info and give people some understanding of the life under the jetty

suggest location needs to be by the jetty itself – putting the sign by the water means a shorter life span of the sign – perhaps the sign should be made of stainless steel. Get the sign designed and then work out the location.

The jetty is going to be changed as well by the work that will be done there.

*Action:* Jen to send out the email with the Jetty history sign to all members and if no objections, then that will go ahead.

### 8.2. **Review of Action List**

## 9. REPORTS

### 9.1. **Caravan Park Working Group Report**

CPWP Meeting Report May 2022

1. End-of-year BBQ and Walk-a-Round  
Suggestion of Sunday December 4
2. Relief Managers  
Kym and Louise doing a great job in Shane and Sonya's absence
3. ASL Agreement, Permanent Agreement, Van Storage Agreement  
Updated Pet Policy included and ready for distribution
4. Free Camping at the Town Oval  
Free camping occurred at the Town Oval over the ANZAC weekend and for a week and a half after. Council was notified during the week after the ANZAC Weekend, but it took a week for the site to be cleared. The Edithburgh Sports and Community Club was the only application to be approved across the whole Council for Easter.

There was discussion about Free camping and the positives and negatives

5. Site 35 Annexe  
A new ASL with a vintage caravan is onsite but the annexe attached is not of solid construction. After viewing we were going to request removal. Council have been contacted, but are yet to give an answer on compliance as their policy does not explicitly state that the annexe has to be solid.
6. Caravan Park expansion  
Our proposal to expand across the road as unpowered sites is still being processed by



Council

## 9.2. Progress Financial Report

FORD McCARTHY & ASSOCIATES

ABN 88 471 591 794  
finance@fordmccarthy.com

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To: Edithburgh Progress Association Inc

From: Ford McCarthy & Associates

Meeting Date: 10<sup>th</sup> May 2022

Report Title: Finance Report

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### Financial Reports from MYOB

The following reports have been submitted for your consideration:

- \* Balance Sheet for Edithburgh Progress Association as an entity
- \* Profit and Loss (with last year)
- \* Profit and Loss

### Additional Reports from Excel

- \* Budget vs Actual with Remaining Balances
  - \*Caravan Park
  - \*Progress Association
  - \*Finance & Capital
  - \*Edithburgh Events Group
  - \*Day at the Burgh
- \* Occupancy Rates April 2022 and April 2021

### General Business

Commercial income at 30<sup>th</sup> April 2022 is \$973'832 compared to \$913'129 the previous year.

Operating expenditure at 30<sup>th</sup> April 2022 is \$666'669 compared to \$587'957 in the prior year.

The above figures do not include the capital items/plant which come to a total of \$144'521.



The cheque account has a balance of \$87'310, The Express Saver Account has a balance of \$188'619 and the Future Community Projects Fund has a balance of \$270'928.

The invoice for \$5'000 has been raised and sent to AGL for their Annual Contribution.

Can all members filling out purchase orders please ensure that ALL fields are filled in to allow the correct coding. There has been some confusion with Town Improvements/EEWC/Jetty/General and History spending. Hopefully this has now been sorted and the budget lines made clearer for all.

### 9.3. Day at the Burgh

Natasha Giles will replace Helen Jolly as DATB Progress Rep.

AGL Grant has been approved

### 9.4. Cooee

Have compared the Cooee to other towns newsletters and the Cooee looks great and is printed in colour where as other newsletters are black and white. New contributors and looking at doing a pre edition print for proof reading

### 9.5. Markets

#### EDITHBURGH MARKETS - EPA REPORT (APRIL 17TH) 2022 REPORT

Markets held on Sunday 17<sup>th</sup> April

20 Stall Holders Booked

26 tables used @ \$10.00 per table = \$265.00

No charge for Museum BBQ Tables.

Finance received \$265.00 plus Insurance for 3 stallholders @\$17.00.

Total \$276.00

-\$ 40.00 for cost of petrol charges of setting up signs and retrieving

By Peter Dixon

Very Busy Easter Weekend

Excellent range of Baked goods in Supper Room

Plants and plant stands, Candles, Resin and Jewellery.

Hand made Apron, Pillows, Lovely Scarves, Beanies and children's Clothes.

Future Markets

Next Market will be held on 8<sup>th</sup> May (Mothers Day)

Peter and Ronnie are moving and need someone to take over. Pat Bartram will again take on the role of manager with Joan Bannon as secretary and Joan will collect the money/insurance and manage stall holders and several volunteers for putting up the signs around. Having a group looking after the markets will make it easier for all. Ronnie will do the June market and will walk



through the new people on board.

A big thanks to Ronnie and Peter for all their work.

Marquees – need to be signed out from the caravan park with approval from a progress member either by email or phone and Gary Weekley is coordinating the equipment. This is making it hard for the market people and suggestion that Progress purchase additional marquees.

*Action:* Jen to purchase marquees and sandbags

**Moved: K.Dawes**

**Seconded: Ronnie Dixon**

**#54(10/05/2022)**

**Motion that Progress purchase 4 marquees and sandbags to hold them and the new marquees be stored at the Institute.**

**Carried**

## 9.6. Events Committee

### **Event Group Report – EPA May 2022**

Following discussions with the York Town Council some exciting upgrades are planned for the Edithburgh Jetty proposed to coinciding with the jetty's 150 year anniversary. To mark this milestone, planned for April 2023, Edithburgh township has a unique opportunity to commission a full sized metal sculpture of a Clydesdale horse, as a memorial to the thousands of wonderful work horses that were the background of industry in this region, in the late 18th to early 20th century.

The erection of this beautiful monument will not only keep the memory of this work horse alive, but add to the many tourists' attractions that Edithburgh offers.

The events team, sub group of the Edithburgh Progress Association have been working in conjunction with the Edithburgh Museum and Yorke Peninsula Council to ensure the memorial statue takes pride of place at our celebration in April 2023.

To help raise funds to support the commissioning of the sculpture the Edithburgh Events Team are planning to conduct a number of shows throughout the year starting off with the **Quiz Night on Saturday 14<sup>th</sup> May 2022.**

Bookings for the evening are doing well with currently 80 pax booked. The general business community has been extremely generous in donating gifts/prizes for both the Silent Auction and raffles.

We also have a **GoFundMePage** for individuals who want to be part of this amazing memorial and are interested in supporting the effort through a financial donation: GoFundMe <https://gofund.me/897001b6>.

As the cost of the sculpture is around \$50,000 the Events team have applied for several grants, with applications having been submitted to:

- Australia Arts Council of Arts – awaiting outcome of application
- Country Arts SA – awaiting outcome of application
- CHART Program Grant – Grant approved \$3,300

Another event is being planned for later in the year with **Country Arts SA team** Tammy Hall & Sonja Rankin from Yorke Peninsula Council - Creative Communities Programmer



The event, **Comfort Food Cabaret** is part of the Yorke Peninsula -Country Arts SA, Shows On The Road Program looking to be hosted in Edithburgh at the Institute.

There are also discussions in place to host another **caberet evening around August**.

Liz Daniels

On behalf of the Edithburgh Event Team

Location of horse is also an issue – originally wanted it in the main street but Council rejected this idea due to more traffic from the IGA. Survey was distributed to people on the foreshore for locating it there with a negative result. Letter to Council from Progress has reopened discussion about extension of the median strip and there has been a n invitation to present to Council as to why the best location will be Edith St.

#### 9.7. **Edithburgh Museum Report**

Jetty truck restoration – is still planned and it will go behind the Clydesdale horse.

It has been a quiet month, 50<sup>th</sup> anniversary of the Museum in October but will be celebrated in Nov at Day at the burgh. Purchasing another container as they are running out of storage, looking at grants for building extension or asking Progress for a loan or contribution

#### 9.8. **Tidal Pool**

#### 9.9. **Edithburgh Environment and Garden Committee**

### **EEWC MEETING NOTES 28/4/22**

**Attendees:** Garry Weekley, Gary Dinham, Sam Bauer, Terry Braund, John Weekley

Welcome note.

Garry Weekley - Chairperson

#### **PENDING from previous meeting 25/2/22**

<b>ACTION POINT</b>	<b>RESPONSIBILITY AGREEMENT</b>	<b>ETA</b>
EEWC to record water use	EEWC – John Weekley	Ongoing
Current water usage for the foreshore watering.	Goldy is happy to continue as is with a decision re: cost recovery outcome pending.	Ongoing
Painting of metal fence/balustrade around jetty carpark.	Painting of railing around jetty carpark on hold. More consultation required both JW and TB to obtain feedback. Paint already purchased	Ongoing



to be used for oval fence if agreed to.

### Meeting Notes 28/4/22

ACTION POINT	RESPONSIBILITY AGREANCE	ETA
A plan to be created for automatic irrigation.	It has been agreed that we will place on hold the plan for irrigation. GW to email Goldy of our intentions.	Ongoing
Consultation with Council - Goldy	It was agreed that we concentrate on Landscaping first before irrigation. Discussion with Goldy re: funding to be directed to landscaping.	May 22
Increased sprinkler locations	EEWC to purchase extra sprinklers to assist with coverage. GD to follow up.	May 22
180 Degrees Consultation meeting	GD to represent EEWC with their intentions and goals: <ul style="list-style-type: none"> <li>a. a. Foreshore</li> <li>b. b. Footpaths</li> <li>c. c. Town Entrance's</li> </ul>	May 22
A plan to be created for landscaping of the foreshore	It has been agreed that we will split the foreshore in two (North and South of Jetty). We will concentrate first on the Northern end this includes: <ul style="list-style-type: none"> <li>a. a. Beneath Gallows</li> <li>b. b. Path by toilets</li> <li>c. c. Shelter area</li> <li>d. d. General area</li> </ul>	Ongoing
Northern Landscaping and work map	Meeting at foreshore: <ul style="list-style-type: none"> <li>• • Wednesday, 11/5/22</li> <li>• • 10am</li> <li>• • GD to bring hardware</li> </ul>	11/5/22
Medium Strip	Working Bee to be arranged once plants arrive	TBC
Sports Club Oval fence.	Contact by GW with Sports Club: arranging a working bee to paint oval fence. Paint already purchased.	TBC
Remaining Funds	Estimated funds available \$2500, to be used for Weed/Seed & Feed. Troy to have some input.	TBC



Budget Review	More clarity from EPA re: coding for the EEWC Budget email to be sent from GW to JD and SS.	Ongoing
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#### 9.10. **Councillor's Report**

Nothing

*Action:* Jen to write to Adam and ask if he can't attend, can he please send a report

### 10. **CORRESPONDENCE**

#### 10.1. **Correspondence In**

#### 10.2. **Correspondence Out**

**Moved: K.Dawes**

**Seconded: M.O'Connell**

**#55(10/05/2022) That the correspondence in and out as tabled be accepted.**

**Carried**

### 11. **General Business**

11.1. New Members – dealt with straight away

11.2. Helen Jolly Resignation

A big thank you to Helen for her work and wish her well in the future

11.3. Insurance for friendship group

Jan Geytenbeek looking for insurance for the Friendship group as the cost of Public Liability is making the group not viable. Can't be covered by Progress Insurance unless they become a sub committee. Will try and think of alternatives.

11.4. 150<sup>th</sup> celebration dates – will be set in the next few weeks

11.5. Guitar Festival Accommodation July 16<sup>th</sup>

possible 2 cabins available – Mick to speak with Shane and Sonya





- 11.6. Cooee costs  
 wifi for Shirley - \$15 per month  
 Copier costs 20/21 \$3794.04 21/22 \$3963.88  
 Invoiced advertising \$1575.00  
 Cooee money banked \$3065  
 Happy to let things stand as they are
- 11.7. SS – Meeting with Mayor – Bins outside the garage Diner  
*Action:* Jen to write letter to council to remove bin from outside garage diner
- 11.8. Shark net and high tide – Shark barrier will only be in the water from Nov to Oct and this isn't usually such high tides but this has been thought of in the design.
- 11.9. No junk mail request on some post office boxes meant about 150 people missed out on the EPA Flyer – suggest putting it in the Cooee and on Facebook as it has had a very positive impact including new members.
- 11.10. Volunteer morning Tea – 27<sup>th</sup> May 10am  
*Action:* Jen to send out list of volunteers to all Progress Committee members for review
- 11.11. Grant Solutions – grant writing and monitoring service – 75min session to work out what would be needed and a base idea of what Progress would be eligible for  
 The cost of the initial consult employs them for 18 months  
 If successful with the grant, they take a percentage of the grant  
*Action:* Stan to gather further info and send out to all
- 11.12. Edithburgh Arts Group – sub committee request  
 Letter received from the with a request EAG to become a sub committee

**Moved: M.O'Connell**

**Seconded: H.Jolly**

**#56(10/05/2022) That the Edithburgh Arts Group become a Sub Committee directly under Progress.**

**Carried**



11.13. Fish Cleaning Station – Response from the YP Council was that we would need EPA approval, engineering reports, land owners permission, running water and holding tank for waste water, regular volunteer maintenance of the station.

The EPA has decided not to go further with this

*Action:* Jen to write to Nuggett

11.14. Fraser Ellis – meeting

discussion on roads – seven roads upgrade as a priority

communications – major issue after outage with internet and phone for some residents

Horse project and location – Fraser to write letter to council

11.15. MT – Bowls Club Mural looks good and they are getting a new roof and solar through Govt Grant, Bowls club have got 4 grants in the last financial year

**MEETING CLOSED**

**10.40**

**By Who Stan Szczypiorski**

**DATE OF NEXT MEETING – 14 June 2022**

