



Minutes of meeting
Held in the Edithburgh Institute
On 12 October 2021

Subject to Confirmation

PRESENT: Helen Jolly, Jin Douglas, Peter Dixon, Ronnie Dixon, Mick O'Connell, Peter Bartram, Keryn Dawes, Stan Szczypiorski, Jen Dinham (Minute Taker)

MEETING OPENED 7.34pm

1. WELCOME

2. ELECTION

Election for Chair and Public Officer as Lesley Tilbrook has resigned. Stan Szczypiorski has nominated

Moved: S.Szczypiorski Seconded: K.Dawes

#09 (12/10/2021)

That the Progress Committee accept Stan Szczypiorski as Chair and Public Officer.

CARRIED

3. APOLOGIES

Jen Robyn

4. VISITORS

5. CONFLICT OF INTEREST

The Chairperson reminded all members of their requirement to disclose any conflict of interest and provide accurate details of the relevant interest to the Committee prior to consideration of that item on the Agenda

6. PUBLIC GALLERY

7. CONFIDENTIAL ITEMS.

NIL



8. CONFIRMATION OF MINUTES CONFIRMATION OF MINUTES OF MEETING HELD 14th September 2021**Moved: P.Bartram****Seconded: R.Dixon****#10 (12/10/2021)****That the minutes of the Edithburgh Progress Association meeting held on 14th September, as circulated, be taken as read and confirmed as a true record****CARRIED****9. MATTERS ARISING**

- 9.1. Matters Arising
- 9.2. Review of Action List

10. REPORTS

- 10.1. Caravan Park Working Group Report

report distributed earlier

Caravan Park needs to have the financial report sent through to them as well as the committee – J.Dinham to send them through

The Progress owned Van has a leaky roof – looking at repairing it and then renting it out as an overnight van while waiting for it to sell. Mick will check with Insurance as to whether the roof is covered.

Water heaters – 2 out of the 5 are not working, suggest replacing them all.

Moved: M.O'Connell**Seconded: P.Bartram****#11 (12/10/2021)****That Progress pay for the Caravan Park Heat Pump water heaters to be replaced with a like for like.****CARRIED**

- 10.2. Progress Financial Report

Need to get the financials Doc earlier – S.Szcypiorski will speak with Finance

Query about the Community Grant awarded last year – J.Dinham to follow up

FORD MCCARTHY & ASSOCIATES
 ABN 88 471 591 794
 finance@fordmccarthy.com



To: Edithburgh Progress Association Inc

From: Ford McCarthy & Associates

Meeting Date: 12th October 2021

Report Title: Finance Report

Financial Reports from MYOB

The following reports have been submitted for your consideration:

- * Balance Sheet for Edithburgh Progress Association as an entity
- * Profit and Loss (with last year)
- * Profit and Loss

Additional Reports from Excel

- * Budget vs Actual with Remaining Balances
 - *Caravan Park
 - *Progress Association
 - *Finance & Capital
 - *Edithburgh Events Group
 - *Day at the Burgh
- * Occupancy Rates

General Business

Commercial income as at 30st September is \$221869 compared to \$221158 the previous year.

Operating expenditure as at 30th September is \$217516 compared to \$178967 in the prior year.

The above figures do not include the capital items which come to a total of \$109165 including \$3467 for trailer that was on the "wishlist".

After many phone calls and emails including the supply of numerous documents and the audited statements BankSA still haven't supplied us with the Credit Cards needed for the Park Managers.

As Lesley and Kara have left Progress we will require 2 more signatories. The paperwork for this has been requested and will be sent out once received.



- 10.3. Day at the Burgh – Some events are still going ahead but the street party is cancelled
- 10.4. Cooee – Keryn Dawes
Shirley Thompson will continue with this with help from Terry and Karen – check email address is available to Shirley
- 10.5. Markets – R.Dixon
Request for wind sails over the lawns – needs to go to Institute Committee - Keryn to check
Raised \$240 and insurance is now handled by the individuals, Food handling course available online and has a certificate at the end of the course
- 10.6. Events Committee
Tickets for the Boogie Men are sold out with everyone looking forward to the evening
- 10.7. Edithburgh Museum Report – Keryn Dawes
Insurance for jetty truck etc – Keryn to check with Ardrossan as they have just
- 10.8. Edithburgh Environment and Garden Committee – Jin Douglas
Edith St looking good planting going well, meeting with Stephen Goldsworthy on Friday about the foreshore and watering
- 10.9. Flora Park – K.Dawes
Report Distributed earlier
- 10.10. Councillor’s Report



11. CORRESPONDENCE

11.1.1.

Moved: K.Dawes**Seconded: P.Bartram**

**#12 (12/10/2021) That the correspondence in and out be accepted as tabled
CARRIED**

12. General Business

12.1. Signatories for banking – 2 needed

Peter Bartram, Stan - adding Keryn Dawes and Jin Douglas

Purchase order books – Peter Bartram, Stan Szczypiorski and Keryn Dawes

Moved: P.Bartram**Seconded: H.Jolly**

#13 (12/10/2021) That the signatories on the Progress Accounts be changed to include K.Dawes and J.Douglas and K.Johnson and L.Tilbrook be removed.

CARRIED

12.2. Working party nominees – each Sub Committee must have a progress representative on it for insurance purposes. Each group has now been assigned a committee member to report back.

12.3. Helen jolly will be on the steering committee for the Wheeled rec park proposal for Yorke Peninsula Council.

12.4. 180 Degrees Consulting – cost to go ahead with the plan would be \$2400
ask Vineeth to contact Stan Szczypiorski.

Moved: S.Szczypiorski**Seconded: R.Dixon**

#14 (12/10/2021) That the proposal presented by 180 Degrees Consulting be accepted and the cost of \$2400 be paid.

CARRIED

12.5. Shark Net

Netting has been purchased, Chris Johnson has managed to source donations and suggest raising more donations for shark net, Suggest \$6k for shark net/tuna net

Meeting with Goldy on Friday



have received invoices for items purchased that need payment

Moved: K.Dawes

Seconded: P.Bartram

**#15 (12/10/2021) That the invoices presented to the committee from Chris Johnson be paid.
CARRIED**

12.6. Progress Membership fee – charge or waive

Moved: P.Bartram

Seconded: K.Dawes

**#16 (12/10/2021) That the membership fee for Progress be waived for the 2021-2022 period.
CARRIED**

12.7. KD – Edithburgh Tidal Pool – 25th Oct meeting with Stephen Goldsworthy and the Progress Committee reps

12.8. KD – DATB Museum Days 6 & 7 /History group – museum open 10 – 4 with walks and talks on Sat and Sun – both days talk in the afternoon, sausage sizzle, asking for volunteers, Bush Fires resilience stall, planning for more town signs next year

12.9. KD – Walking Hazards - Keryn to speak to Stephen Goldsworthy about the walking hazards in town

Lesley Tilbrook has handed in her resignation – flowers and wine voucher – J.Dinham to organise

12.10. Jin Douglas – would like to have members share their experiences and bio around the group. Stan Szczypiorski suggests everyone writes a bio and sends to J.Dinham for collation and then to send to the group

12.11. Helen Jolly to try and organize a kids progress focus group

MEETING CLOSED

10.00 BY CHAIR Stan Szczypiorski

NEXT MEETING 9 NOV 2021

