



Minutes of meeting
Held in the Edithburgh Institute
On 13 July 2021

Subject to Confirmation

PRESENT: Lesley Tilbrook (Chairperson), Peter Bartram, Keryn Dawes, Peter Dixon, Stan Szczypiorski, Liz Daniels, Jen Dinham (Minute Taker)

MEETING OPENED 7.38pm

1. WELCOME

2. APOLOGIES Kara Johnson, Kate Martin, Jen Robyn, Jin Douglas, Mick O'Connell

3. VISITORS Shane and Sonya Fowles

4. CONFLICT OF INTEREST

The Chairperson reminded all members of their requirement to disclose any conflict of interest and provide accurate details of the relevant interest to the Committee prior to consideration of that item on the Agenda

5. PUBLIC GALLERY

6. CONFIDENTIAL ITEMS. NIL.

7. CONFIRMATION OF MINUTES **CONFIRMATION OF MINUTES OF MEETING HELD 8th June 2021**

#68(13/07/2021)

Moved: K.Dawes Seconded: S.Szczypiorski
Minutes from the Edithburgh Progress Association meeting held on 8 June 2021, as circulated, be taken as read and confirmed as a true record with the addition of the listing of who was present.

CARRIED

8. MATTERS ARISING

8.1. Matters Arising

8.1.1. **Insurance Policies – several different types of insurance on several policies, many**



outdated items such as vehicles, no mention of jumping pillow, the buildings are council owned and therefore under Council's insurance, suggest meeting with Council and the Park Managers to identify what is insured and what needs to be added

Asset register

8.1.2. Long Term Loan- no change

8.1.3. Volunteer Guidelines

Volunteer register needed for Flora Park – speak with Gary Dinham about recording these details

8.1.4. Swimming Pool Committee – meeting was held recently and they were able to focus on issues and a second meeting at the pool in order to be ready for the upcoming season, will be looking for volunteers

1. To pressure wash the whole area and repaint the yellow lines and the blue background.
2. The inside of the pool will have to be done when we start getting the lower tides.
3. Re rendering the wall where the old wall meets the new topping. Also fixing that tripping hazard.
4. Nick is organising the ramp into the sea and the hole in the wall.

8.1.5. Caravan Park website Tariffs updated

Approval to update the website cost to \$3,500.00

8.2. Review of Action List

9. REPORTS

9.1. Caravan Park Working Group Report

CPWP Meeting Report 7th July 2021

Minutes of meeting held on 7th July 21 with Edithburgh Caravan Park working party and the Caravan Park Representative.

Present:

Peter Bartram. Stan Szczypiorski (CPWP) Shane and Sonya Fowles (Caravan Park Managers) Martin Bazeley (Caravan Park Representative).

New Actions

1. Discussion in relation to permanent site holders contracts in relation to sale of vans. The contract requires first option of sale to Progress which a site holder is not happy with. Site holder to put a line through this portion of the contract and initial it. Progress will review the condition as further in the contract conditions allow for the site holder to be moved



which is Progresses requirement. Progress decided to take the 'clause' out.

#69(13/07/2021) **Moved: P.Bartram Seconded: S.Szczypiorski**
That the Clause in the ASL Contract that stated Progress must be given the first option on the sale of an ASL Van be removed from the contract.

CARRIED

2. Slip in the Southern Shower Block. A person slipped in the shower fortunately no injury occurred. As part of the toilet upgrade the showers will have a non slip coating put on the shower floor.
3. Fees for site holders after reaching 75 nights. Request made to reduce the amount of \$22.50 or to provide another tariff if purchase of 1 week at a time. This was declined but a proposal from progress is to increase the nights to 80 per annum and to those who pay the full amount at the beginning of the year 85 nights. This was approved by Progress.

#70(13/07/2021) **Moved: S.Szczypiorski Seconded: P.Bartram**
To increase the number of included nights for the ASL yearly lease to 80 nights and if the full fee is paid up front, the number of nights increase to 85.

CARRIED

Ongoing Actions

1. Fire Regulations, quotes for hoses have been provided (Approx. cost \$3,650). A total of 38 hoses will be installed around the park for fire fighting. They are not to be disconnected from the tap or used for purposes other than fire fighting. This should be complete shortly.
2. Speed Limit Sign. Quotes have been received for upgrading the signage. Shane has made enquiries to purchase stencils and painting speed limits on road. Signage to arrive on 19/7 and will be put up shortly after that.
3. Lockable Gate southern boundary and new boundary fence. Quotes received for 360m of fencing about 17K and similar for the labour. Discussion about entry through the southern gate having no restrictions Impact of COVID and security. Possible gate could be fitted to this boundary. Progress approved the fitting of a gate.
4. BBQ to meet Progress members. Lunch of 5th of December will be put on for site holders and members of Progress and management. A good opportunity to put names to faces. A walkaround will be conducted before the BBQ.
5. Southern Camp Kitchen. Renovations to this area will commence 23rd August. Suggested that changes to the reception area be made at this time at a cost of \$8000.



Moved: S.Szczypiorski Seconded: P.Bartram
#71(13/07/2021) That changes be made to the reception area at a cost of \$8000.
CARRIED

6. Contracts. All contracts need to be returned with the required documents as previously outlined by 17/7/21. Those that do not have the documents in will have their gate access code cancelled.

3 Month Probation Period.

The new managers started on the 29th March 2021; therefore, their 3-month probation period was over (7/07/21).

Shane and Sonya Fowles were sent a "3-month Probation" feedback form to fill out. The form will be the basis for their 'end of probation period' discussion/meeting planned for the week beginning 12th July 2021.

The form also asks for long term strategies for the following 12-months from the Caravan Park Managers' perspective. This will form the basis of their 1st 12-month performance appraisal/review.

Shane and Sonya were however informed that they had met all the requirements for the Park Managers' position (within the probation period) therefore, their contract would continue.

Edithburgh Caravan Park Tariffs.

CP Managers were in the process of contacting all October, November and December 21 bookings, explaining the new tariffs, and obtaining deposits.

NOTE: many long-term guests have been paying 'special rates' for Christmas periods \$23 per day. (Should have been \$40 to \$45 per day). It has been made clear (in a polite manner) that 'special rates' no longer exists. Some guests have complained about the increase in tariffs, and once again, were very politely encouraged to compare Edithburgh rates with other parks.

Security System/Cameras.

After waiting 13 weeks (and numerous phone calls) quote from S.Y.P Security Services (Yorketown) arrived. In short, \$22,885 for 10 cameras ... with capacity for up to 16 cameras.

Preferred quote from Fleurier Security; \$20,301 for 12 cameras ... with the system having the capacity for up to 32 cameras.

We are seeking a 'motion to proceed' given that we have entered into the 21/22 budget period.

Moved: S.Szczypiorski Seconded: L.Daniels



- #72(13/07/2021) That the motion to approve the installation of a security system by Fleurier Security at a cost of \$20,301 be approved.
CARRIED**

With the security issues on the Western Boundary Fence, it has been suggested that a gate be installed

- Moved: S.Szczypiorski Seconded: P.Bartram**
**#73(13/07/2021) That a gate be installed on the Western Boundary Fence for a cost of \$360.00 to assist with increasing security.
CARRIED**

Jumping Pillow issues.

Shane has measured and costed permapine timber (approx. 60 metres) to surround the jumping castle. This will prevent the sand from coming out and allow Shane to cut the lawn around the Jumping castle fence. (Cost of permapine timber \$800 to \$1,000)
Shane is able to do the job himself ... no labour component.

Tag and Test Issues

After some additional thought, Shane Fowles has suggested that we identify 3 or 4 outside people to conduct the required 'tag & testing'. (As opposed to Shane gaining the qualifications himself). CPWP agreed.

Barley Stack Winery

Shane and Sonya contacted Barley Stack Winery; the winery has agreed to put Edithburgh Caravan Park on their website as a preferred 'place to stay'. The winery has won a number of tourism awards.

The winery has offered us a Wholesale Price list for their wines, and have produced a voucher for the Caravan Parks' guests offering guests a 20% discount on bottles of wine.

Marketing idea: Shane and Sonya are suggesting that guests staying 3 plus nights in one of our cabins; receive a bottle of Barley Stack wine and bar of chocolate on arrival (cost \$12.00)

Ford McCarthy Codes:

Shane noticed that when he purchased fuel from Edithburgh Motors (Peter & Carmen) he was asked to write down the amount. Shane noticed that there was another fuel amount on the Progress list. He was told that the other amount was also for Progress ... Fauna Park. How are we separating these purchases?

Occupancy By Category

Some interesting results when comparing 'June 2020' to 'June 2021'. Whilst the total number of cabins/powerd sites etc used in June last year (2020) was higher than June this year (2021) ... the gross & net revenue was higher for June this year. This result was predominantly based on the reduction of 'discounts' given this year. In summary, although it's hard to quantify Covid's input ... the Park had less occupancies in June this year, but made more money.



9.2. Progress Financial Report

FORD McCARTHY & ASSOCIATES

ABN 88 471 591 794

finance@fordmccarthy.com

To: Edithburgh Progress Association Inc
From: Ford McCarthy & Associates
Meeting Date: 13th July 2021
Report Title: Finance Report

Financial Reports from MYOB

The following reports have been submitted for your consideration:

- * Balance Sheet for Edithburgh Progress Association as an entity
- * Profit and Loss

Additional Reports from Excel

- * Budget vs Actual with Remaining Balances
 - *Caravan Park
 - *Progress Association
 - *Finance & Capital
 - *Edithburgh Events Group
 - *Day at the Burgh
- * Occupancy Rates current year

General Business

Commercial income is \$163K higher than this time last year bearing in mind that in 2020 was severely impacted by COVID19.

Operating Income came in at \$1'108'855 well above the expected target/budgeted amount of \$945K. A fantastic achievement and a first time for the Caravan Park!!

The main expenses that went over budget this financials year were Cleaning, Waste Removal, Maintenance expenses have increased this year as would be expected with a higher occupancy rate. The Caravan Park Management was also over the allocated budget by \$68K.

Expenses to date that have occurred that were not budgeted for include a Ford Ranger Ute/Caravan/Mower/Phone System and Volkswagen Cleaning Van totalling \$61359.

Planned expenditure that didn't go ahead in the 2021 Financial year include Consultants for the Northern Amenities, Camp Kitchen Renovation, Progress Website Upgrade, Jetty Truck, and a contribution to Council for the Swimming Centre.

Currently the Progress Association has \$375K cash available.

Debtors @ 30th June totalled \$1770 and Creditors @ 30th June totalled \$18248. These figures ARE NOT included in the attached Budget.



Edithburgh Progress Association Inc - Long Term Financial Plan

	Actual 30/06/2021	BUDGET 2021/22	FORECAST 2022/23	FORECAST 2023/2024	FORECAST 2024/2025	FORECAST 2025/2026	FORECAST 2026/2027	
CARAVAN PARK INCOME								
Commercial Activities	1,108,885	1,103,826	1,130,750	1,175,534	1,282,116	1,332,969	1,385,863	
Caravan Park Income	1,019,630	1,060,415	1,102,832	1,146,945	1,252,823	1,302,936	1,355,053	4%
Coke Machine		0	0	0	0	0	0	
Laundry	12,407	12,779	13,418	14,089	14,793	15,533	16,310	3%
Other Sundry / Souvenirs	10319	4,500	4,500	4,500	4,500	4,500	4,500	
Grants	2,727				-	-	-	
Cash Boost - ATO due to COVID 19	30,484							
JobKeeper Subsidy due to COVID-19	3,000							
Other Revenue (ie Boat Ramp)	11,929	10,000	10,000	10,000	10,000	10,000	10,000	
Profit on Sale of P&E								
Miscellaneous ie Insurance Reimbursements						3025		
Service Charge (AGL)	15364	16132	16938	17785	18675	19608	20589	
User Charges	0	0	0	0	0	0	0	
Rental		0	0	0	0	0	0	
TOTAL OPERATING INCOME	1,108,885	1,103,826	1,130,750	1,175,534	1,282,116	1,332,969	1,385,863	
OPERATING EXPENDITURE								
Park Operations								
Professional Services	318,355	327,416	327,454	334,138	341,479	349,012	356,743	
Caravan Park Management	135,865	160,000	163,200	166,464	169,793	173,189	176,653	2%
Administration - Relief Managers		15,000	15,300	15,606	15,918	16,236	16,561	2%
Administration - Bron Woods								
Administration - Staff/Uniforms	29,237	38,760	39,535	40,326	41,132	41,955	42,794	2%
Cleaners	98,822	66,300	67,626	68,979	70,358	71,765	73,201	2%
Workers Compensation/Super	10,557							
Boat Ramp Commissions	9,735	10,000	10,000	10,000	10,000	10,000	10,000	
Legal	5353	607	637	669	703	738	775	5%
Consulting (18/19 includes Soakage Trench)							5,000	2,500
Audit	3354	3,749	3,936	4,133	4,339	4,556	4,784	2%
Accounting	22889	24,000	24,720	25,462	26,735	28,071	29,475	2%
Social Media - Massey Online Management						2543	4000	
General Administration & Marketing Expenses	39,627	52,684	56,108	59,832	64,036	68,609	73,586	
Advertising	17,544	15,000	15,300	15,606	15,918	16,236	16,561	2%
Souvenirs	2,364	3,000	3,000	3,000	3,150	3,308	3,473	
Postage / Freight	1,584	1,200	1,260	1,323	1,389	1,459	1,532	5%
Subscriptions (12/13 inc Top Tourist)	9,437	21,780	23,958	26,354	28,989	31,888	35,077	10%
Other	1,582	2,000	2,100	2,205	2,315	2,431	2,553	5%
Training / Accommodation	902	3,704	3,890	4,084	4,288	4,503	4,728	5%
Stationery and Office								
Consumables	6,214	6,000	6,600	7,260	7,986	8,785	9,663	10%
Computer Equipment	1,255	1,500	1,500	4,500	1,500	1,500	4,500	
Computer Expenses	1,255	1,500	1,500	4,500	1,500	1,500	4,500	
Finance Charges	10,174	10,955	11,359	11,780	12,218	12,673	13,148	
Bank Charges	400	630	646	662	679	696	713	2.5%
Merchant Fees	4,846	5,125	5,253	5,384	5,519	5,657	5,798	2.5%



Booking Online Fees	4,928	5,200	5,460	5,733	6,020	6,321	6,637	0.5%
Depreciation	0	22,550	23,114	23,692	24,284	24,891	25,513	
Depreciation		22,550	23,114	23,692	24,284	24,891	25,513	2.5%
Utilities & Operating Expenses	198,843	207,621	217,403	227,658	238,410	249,685	261,506	
Electricity	62,574	73,500	77,175	81,034	85,085	89,340	93,807	5%
Water	41,950	43,000	45,150	47,408	49,778	52,267	54,880	5%
Telephone	9,769	10,940	11,487	12,061	12,664	13,297	13,962	5%
Internet	918	1,000	1,025	1,051	1,077	1,104	1,131	2.5%
Gas	14,288	15,000	15,375	15,759	16,153	16,557	16,971	2.5%
Food & Beverages (inc in 19/20 for theme nights)				750	3,150	3,308	3,473	3,647
Coke Machine		0	0	0	0	0	0	2%
Cleaning Supplies	20,505	20,000	21,000	22,050	23,153	24,310	25,526	5%
Linen	7,662	6,000	6,300	6,615	6,946	7,293	7,658	5%
Minor Plant Expenditure	10,808	8,000	8,200	8,405	8,615	8,831	9,051	2.5%
Fuel	1,318	3,032	3,183	3,343	3,510	3,685	3,870	5%
Waste Removal	28,301	24,000	25,200	26,460	27,783	29,172	30,631	5%
Insurance	2,319	6,300	6,615	6,946	7,293	7,658	8,041	
Asset & PL Insurance	2,319	6,300	6,615	6,946	7,293	7,658	8,041	5%
Occupancy Costs	159,941	157,015	168,939	178,060	186,230	196,576	211,242	
Council Levy	44,620	52,800	63,625	66,170	67,245	69,932	76,327	6%
Rates	5,453	5,250	5,513	5,788	6,078	6,381	6,700	5%
Caravan Storage	4,554	4,465	4,577	4,691	4,808	4,929	5,052	2.5%
Amenities Maintenance	13,108	12,000	12,600	13,230	13,892	14,586	15,315	5%
Dump Point								
Rental - Washer / Dryers	18,239	18,500	19,425	20,396	21,416	22,487	23,611	
Building Maintenance	11,407	15,000	16,500	18,150	19,965	21,962	24,158	10%
Cabin Maintenance / Replace Items	25,358	14,000	14,700	15,435	16,207	17,017	17,868	5%
General Maintenance	18,217	20,000	22,000	24,200	26,620	29,282	32,210	10%
Landscaping / Grounds Maintenance	16,893	15,000	10,000	10,000	10,000	10,000	10,000	
Motor Vehicle Expenses	2092	3000						
TOTAL OPERATING EXPENDITURE	730,514	786,042	812,492	846,605	875,450	910,603	954,279	
OPERATING PROFIT/LOSS OF CARAVAN PARK	378,371	317,784	318,258	328,929	406,666	422,366	431,584	
Park Operating Expenditure over Income	66%	71%	72%	72%	68%	68%	69%	
PROGRESS ASSOCIATION INCOME	43,564	7,376	6,865	3,906	3,947	3,990	4,033	
Donations / Raffles		500	500	500	500	500	500	
Other Progress Sundry	913	0	0	0	0	0	0	
Souvenirs (Bird Books)	1,302	800	250	250	250	250	250	
Cooee	2,406	1,576	1,615	1,656	1,697	1,740	1,783	2.5%
Markets								
Community Events Committee	87	3,000	3,000					
Grants	1,500	1500	1500	1500	1500	1500	1500	
Edithburgh Tennis Club contribution	25,538							
Sale of Kubota Mower	11818							
TOTAL PROGRESS INCOME	43,564	7,376	6,865	3,906	3,947	3,990	4,033	
PROGRESS ASSOCIATION OPERATING EXPENDITURE								
Administration	8,867	9,556	9,796	10,043	10,295	10,554	10,820	
Administration Forbes	3,531	0	0	0	0	0	0	
Progress Website								
Advertising	106	2,000	2,050	2,101	2,154	2,208	2,263	2.5%
Postage	20	58	61	64	67	70	74	5%
Souvenirs								



Other / Miscellaneous / Photocopier	5,210	7,175	7,354	7,538	7,727	7,920	8,118	2.5%
Laptop Upgrade and Office/Dropbox Stationery and Office Consumables		323	331	339	348	357	366	2.5%
Grant Expenses	6,740	5,000	5,000	5,000	5,000	5,000	5,000	
Grant Expenses (Various)								
Edinburgh Community Grant	6,740	3,000	3,000	3,000	3,000	3,000	3,000	
Transfer to Future Community Projects Funds (if unspent)							2,000	2,000
Utilities & Operating Expenses	4,204	9,828	10,448	11,113	11,827	12,592	13,413	
Water								
Internet	227	339	348	357	366	375	384	2.5%
Food & Beverages	2,825	3,183	3,343	3,510	3,685	3,870	4,063	5%
Minor Plant Expenditure (Flora Park)	781	2,750	3,025	3,328	3,660	4,026	4,429	10%
Fuel	371	405	425	447	469	492	517	5%
Insurance		3,150	3,308	3,473	3,647	3,829	4,020	5%
Donations / Sponsorships	1,000	2,000	2,000	2,000	2,000	2,000	2,000	
Youth Sponsorship	1,000	2,000	2,000	2,000	2,000	2,000	2,000	
Employment Expenses	18,011	22,550	23,219	23,907	24,615	25,344	25,977	
Wages	16,433	20,500	21,013	21,538	22,076	22,628	23,194	3.0%
Superannuation	1,578	2,050	2,206	2,369	2,539	2,715	2,783	
Other Employee Expenses		0	0	0	0	0	0	2.5%
Other Expenses	44,242	48,292	38,375	35,460	22,549	22,642	22,738	
Playground Amenities								
Maintenance	834	1,292	1,325	1,358	1,392	1,426	1,462	2.5%
Building Maintenance		1,000	1,050	1,103	1,158	1,216	1,276	5%
General Maintenance - Town Improvements						4,607	10,000	10,000
Water Tower Art Project (if YPC Grant successful)								10,000
Town Seating / Mosaics								
Swimming Centre - Annual Contribution		10,000	10,000	10,000	10,000	10,000	10,000	
Swimming Centre - Carpark bitumising contribution								
Foreshore Gym Equipment Contribution								
Playground Lighting / Security								
Bollard Lighting - Caravan Park to Swim Centre								
A Day at the Burgh Event Strategic Plan		8,000	8,000	5,000				
Community Photocopier - CAPITAL								
Tidal Pool Mural								
Flora Park Entrance								
150th Celebration Event	2,082							
Jetty Truck		10,000						
Blade - AGL Turbine on foreshore (19/20 General allocation?)								
Tennis Courts Resurfacing (\$20K Pledge \$25K Grant) 9/4/19								20,406
History Signage within the Town (Motion #63 9/4/19)								1,313
Oval watering	5,000	5,000	5,000	5,000				
TOTAL PROGRESS EXPENDITURE	83,064	97,226	88,838	87,523	76,286	78,132	79,949	
OPERATING PROFIT / LOSS OF PROGRESS ADMINISTRATION	(39,500)	(89,850)	(81,973)	(83,618)	(72,339)	(74,142)	(75,916)	
Progress Net Activity over Park Income	4%	8%	7%	7%	6%	6%	6%	
FINANCING ACTIVITY								



Proceeds New Loans	(204)	(300)	(300)	(300)	(300)	(300)	(300)
BBRF (\$1M Grant - to be advised by late June)							
Loan Funds (based on 4.65% over 10 years)							
Interest Received	(204)	(300)	(300)	(300)	(300)	(300)	(300)
Principal & Interest Repayments	30,414	30,414	30,414	30,414	30,414	30,414	15,207
YP 28 - Cabins expires 16/9/2012							
Finance Charges - Principal							
Finance Charges - Interest							
YP 64 - Southern Amenities Upgrade - 15 years @ 5.9%							
Finance Charges - Principal	21149	22416	23757	25180	26687	28285	14771
Finance Charges - Interest	9265	7998	6657	5234	3727	2129	436
NET FINANCING ACTIVITY	30,210	30,114	30,114	30,114	30,114	30,114	14,907
Finance Net Activity over Park Income	3%	3%	3%	2%	2%	2%	1%
CAPITAL EXPENDITURE							
Southern Amenities Upgrade / Solar Panels							
Ensuite Cabin Upgrade (3 cabins)							
Purchase Onsite Vans 96, 97, 98 & 106							
Purchase 2 Cabins		40,000	70,000				
Boom Gates (c/fwd)							
Northern Amenities / Soakage Upgrade							
Road Repairs							
Metered PowerHeads							
Office Renovations							
Managers Residence Upgrade - Flooring / Painting / Blinds							
Spa Cabin Upgrades							
Mazda Van (Cleaners Van)							
Benchtops - 4 cabins (c/fw)							
Stormwater Proposal							
Fencing (Chainmesh) - Western Boundary							
Camp Kitchen Renovation	18,500					25,000	
Modified Unit alterations							
Playground Replacement (c/fwd)							
Central BBQ Area - Extend Shade / Replace BBQ's							
New Lawnmower (trade in other two)							
Road Kerbing				25000	25000	25000	
Carport - Modified Unit							
Powerhead / HWS Replacement							
Airconditioner Replacement							
Concrete Pathways / Paving							
Ensuite Cabin - Interior Upgrades / Park Units flooring and decks							
(Note : TV, ovens, fridges etc for upgrades are incl in Mtce)							
	125,540						



Park Units - Deck & Verandah	30,381						
Power to Southern Grass sites							
Kubota Mower & Mulching Kit	10,454						
Phone System	4,860						
Ford Ranger Ute	14,545						
Giles Caravan	19,000						
Volkswagon Cleaning Van	12,500						
Toilet Renovation		4,000					
Park Unit Kitchens		18,000					
Ensuite Cabin Upgrades		1,000					
TOTAL CAPITAL EXPENDITURE	217,280	72,500	40,000	70,000	25,000	50,000	25,000
PROFIT / LOSS OF PROGRESS							
OVERALL ACTIVITIES	91,381	125,320	166,171	145,197	279,213	268,110	315,761
Capital Expenditure over Income	20%	7%	4%	6%	2%	4%	2%
Operating Profit (incl interest expense)	329,810	220,236	229,928	240,377	330,900	346,395	355,532
Cash surplus (incl Prin & Int, before cap exp)	308,661	197,820	206,171	215,197	304,213	318,110	340,761
Cash surplus (after cap expenditure)	91,381	125,320	166,171	145,197	279,213	268,110	315,761

Cash on Hand as at 30/6	531,474	549,297	738,582	907,471	1,210,968	1,503,968	1,845,242
Operating Profit (incl interest expense)	32.35	20.77	20.85	20.96	26.41	26.59	26.24
Cash surplus (incl Prin & Int, before cap exp)	30.27	18.65	18.69	18.76	24.28	24.41	25.15
Cash surplus (after cap expenditure)	8.96	11.82	15.07	12.66	22.29	20.58	23.30

EDITHBURGH EVENTS GROUP

INCOME								
EDITHBURGH EVENTS GROUP								
Ticket Sales - The Livvy & Pete Show	6,275							
TOTAL PROGRESS INCOME	6,275	0	0	0	0	0	0	
OPERATING EXPENDITURE								
EDITHBURGH EVENTS GROUP								
Advertising	255	0	0	0	0	0	0	10%
Performance Fee	3,636	0	0	0	0	0	0	10%
Stationery and Office Consumables	242							



Donations	650	0	0	0	0	0	0	####
Replacements	160	0	0	0	0	0	0	10%
PA System Hire	500							
Posters	52							
Publicity Material	149							
Props	106							
Tickets	175							
TOTAL PROGRESS EXPENDITURE	5,925	0	0	0	0	0	0	
OPERATING PROFIT / LOSS OF PROGRESS FUNDRAISING ACTIVITIES	350	0	0	0	0	0	0	

A DAY AT THE BURGH

INCOME A DAY AT THE BURGH								
AGL Sponsorship		5,000	2,000	2,000	2,000	2,000	2,000	
Sundry	444	346	799	855	913	971	1,030	
TOTAL PROGRESS INCOME	444	5,346	2,799	2,855	2,913	2,971	3,030	
OPERATING EXPENDITURE								
<u>A DAY AT THE BURGH</u>								
Printing & Stationery	553							
TOTAL PROGRESS EXPENDITURE	553	0	0	0	0	0	0	
OPERATING PROFIT / LOSS OF PROGRESS FUNDRAISING ACTIVITIES	(109)	5,346	2,799	2,855	2,913	2,971	3,030	

Cash on Hand as at 30/6 - Future Community Projects Funds

29,226

#74(13/07/2021)

Moved: L.Daniels Seconded: P.Bartram**To accept the Long Term Financial Plan with minor changes made to listings.****CARRIED**

9.3. Day at the Burgh

Art Committee had their first meeting

9.4. Cooee



9.5. Markets

12th June and July 10th markets were held. The June long weekend attendance was good with 19 stall holders set up to a COVID Plan and 17 stall holders for the July markets.

9.6. Events Committee

Unsung Cabaret is going ahead on Saturday July 17. Institute Committee will manage the bar.

9.7. Edithburgh Museum Report

AGM is on Tuesday the 20th July at 7pm.

A 20ft container has been purchased for storage. The school holidays has seen a rise in numbers going through the museum.

9.8. Councillor's Report

10. CORRESPONDENCE

10.1. **Correspondence In**

10.1.1.

10.2. **Correspondence Out**

10.2.1.

11. General Business

11.1. LT - Volunteer Guidelines – need to have a register for volunteer skills



Action - J Dinham will speak with Gary Dinham about setting up a register as he has extensive experience with these things

11.2. LT - New Budget Approval (approved)

11.3. LT - Community Grants Scheme - up to \$5000 do we want to try for some towards horse project, foreshore redevelopment? – If the grant is applied for by the Environment and Garden group, Progress will support it as one of the requirements is matching dollar for dollar

Paving for the Eastern Side of Blanche St - Garage to the Caravan Park and the northern end of Edith st as it is leading to Playground, Flora Park, War memorial, sporting grounds

Action – J Dinham to write Letter to Council asking to revisit paving north of the Edith St and for the Eastern side of Blanche St

11.4. AGM – August 10th 7pm start Fee is waived Cooee, Country Times

Action – J Dinham to advertise the AGM in the Country Times, FaceBook, Cooee and the website. Also to deliver Committee Nomination Forms to the Post Office and the Deli

11.5. Dump point/RV policy – Council is changing their RV policy

who are the members of the board of admin@sa-parks.com.au

Action – J Dinham to write a letter of support to oppose the changes to the RV Policy

11.6. Met with Council re 3 Tiers at CPark – who is responsible for maintaining Caravan Park would like to develop the area for the park,

11.7. Guitar Festival – went very well, excellent attendance

11.8. Letter to Council about Boat ramp facilities need to be resurfaced

Action – J.Dinham to write to council

11.9. Access Advisory 23rd July

11.10. Womens Group will be meeting Tuesday afternoons at the Footy Club for any hobby or company

11.11. LD - Look at hosting the Country Women's weekend



MEETING CLOSED 9.43PM by Lesley Tilbrook

DATE OF NEXT MEETING – 10 August AGM

